

HENHAM PARISH COUNCIL
Minutes (Unapproved) of a Council Meeting

Date: Thursday 6th September 2018

Time: 7.30pm

Venue: OSCA, Henham

Present: District Cllr and Cllr G. LeCount, Cllrs N. Baker, K. George-Lafferty, D. Marshall, A. Malins, S. Lee, County Cllr R. Gooding, clerk M. Dacey

1. Apologies for Absence: District Cllr P. Lees, Cllrs F. Frindle, M. Francis, M. Fisher

2. Approval of the Minutes of the Last Meeting

The minutes of the July 2018 meeting were approved and signed by the Chair.

3. Matters Arising

4. Reports and Recommendations

Greens and Village Estate – Cllr. Baker

- (i) **Road by the Row.** Now the position re Thatch End has been resolved the work will be carried out.
- (ii) **Pavement outside Snow Cottage** – It was previously agreed the puddling on the pavement outside Snow Cottage would be examined. Contractors have looked at the area, an estimate is awaited.
- (iii) **Dead Tree Crow Street-** tree has now been removed.
- (iv) **Dead Tree Woodend** - A walnut tree at Walnut Lodge on Woodend Green has died almost certainly because of Morrison's waterworks last year. Affinity Water have inspected the tree and the Parish Council hopes they will agree to remove it and replant.
- (v) **Village Furniture repairs** – work has been completed on dog bin at Woodend Green, posts in Carters Lane and tree seat by The Cock. The village notice board, village sign and bus shelter will be treated this month.

Police Support Officer- Cllr Frindle has previously updated Councillors following the meeting on 17th July with other councils to discuss the way the PCSO will work. An advert for the post will go out and then the successful candidate will need training.

Gigaclear Wayleave –The Chair continues to await an update regarding an application for Wayleave from Gigaclear to lay Ultra Fast Broadband in the village and along Old Mead Lane. There is an Essex Superfast meeting on 20th September.

Village Fete - It was previously agreed that the Parish Council would fund the cost of a shed, to be located in the car park by the allotments, which would enable the village fete committee to store fete equipment. The Parish Council has agreed to fund the purchase of 14 foot container for £2265 plus VAT. The container has been ordered and will be delivered w/c 25th September.

Ranger Service – It was previously agreed that the Clerk would coordinate requests for work.

Village Hall - Cllr Marshall updated the Parish Council. The planning department's decision is awaited.

Post Office – a letter from Standon Post Office has been circulated to all Councillors. They need to increase the charge for running the Post Office in the Village Shop. The quarterly fee will increase from £1,897 to £2,083.50. It was agreed the Parish Council will cover the increase. All of the Shop Committee remain very grateful to the Parish Council for all their support.

(ii) Finance

Receipts				
<u>From Whom</u>	<u>Description</u>	<u>Amount</u>		
Henham SOV	SOV 100 Club June draw	£391.00		
<u>To Whom</u> (Invoice no.)	<u>Description</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>
M. Dacey	Clerk's salary (July)	£ 377.26	£ 0.0	£ 377.26
P. Doughty	Bench painting	£400.00	£0.0	£400.00
Rural Community Council of Essex	Renewal membership fees	£60.50	£12.60	£72.60
Stop Stansted Expansion	Renewal membership donation	£250.00	£0.0	£250.00
MAJ Fiddler (0602)	Allotment Works	£910.00	£0.0	£910.00
Henham Village Shop Association Limited (H0043)	Post office quarterly fees May to August 2018	£1897.00	£0.0	£1897.00
M Dacey	Printer ink	£13.74	£2.75	£16.49
BT (direct debit)	Village Hall telephone and broadband (June and July)	£89.90	£17.96	£107.76
L Beresford (4)	Window and sign cleaning	£40.00	£0.0	£40.00
P. Knott (6007)	Grass cutting 4/7 &26/27/7	£820.00	£0.0	£820.00
Barry J Poole (14)	Woodend Green Storm damage repairs	£250.00	£0.0	£250.00
Barry J Poole (15)	Walnut tree repairs by church	£120.00	£0.0	£120.00
Pat Doughty	Telephone box shelving	£175.00	£0.0	£175.00
PKF Littlejohn LLP (EX0121)	External Auditors fees	£300.00	£60.00	£360.00
MAJ Fiddler (0604)	Waste removal work	£167.00	£0.0	£167.00
M. Dacey	Clerk's salary (August)	£ 377.26	£ 0.0	£ 377.26
JRB Enterprise Ltd (18632)	Dog Poo Bags	£58.04	£11.61	£69.65
Jonathan Leech (18-08-495)	Wood End Storm damage repairs	£450.00	£90.00	£540.00
Containers Direct Ltd (47605)	Fete Committee Storage container at allotments	£2050.00	£410.00	£2460.00
Warren House ltd (17480)	Village Hall soil site testing works	£750.00	£150.00	£900.00
Treecology (0969)	Hedge cut by Church and willow in School lane	£470.00	£0.0	£470.00
PHD Associates (4238)	Village Hall architect fees	£120.00	£24.00	£144.00
BT (direct debit)	Village Hall telephone and broadband	£46.90	£9.38	£56.28
P. Knott (60080)	Grass cut 15/8 & 29-30/8	£820.00	£0.0	£820.00
Gardner Planning Ltd (039.5)	Local Plan planning advice	£900.00	£180.00	£1080.00
Gardner Planning Ltd (055.1)	The Bell House planning advice	£600.00	£120.0	£720.00

report.

Annual Return for Henham Parish Council 2017/18 (AGAR) – The Annual return has been approved by our external auditors and the Notice will be displayed on the village noticeboard on 7th September. The Parish Council thanks our internal auditor, Trevor Judd, for all his assistance.

(iii) Planning and Developments

Applications:

- **UTT/18/1752/FUL** - Amendment to previously approved application UTT/16/3670/FUL (conversion of existing coach house into separate dwelling with re-positioned access and new 1.8m boundary wall) to include a two storey rear extension, Old Mead, Old Mead Road
- **UTT/18/1753/LB** - Amendment to previously approved application UTT/16/3671/LB (Conversion of existing coach house into separate dwelling. Demolition of front boundary wall) to include a two storey rear extension, Old Mead, Old Mead Road.
- **UTT/18/1616/FUL** - Proposed redistribution of land and accommodation between Pledgdon Green Farmhouse & The Old Coach House. Alterations to doors & fenestration, Pledgdon Green Farmhouse & The Old Coach House. Brick End Road
- **UTT/18/1617/LB** - Proposed redistribution of land and accommodation between Pledgdon Green Farmhouse & The Old Coach House. Alterations to doors & fenestration. Insertion of new internal staircase, Pledgdon Green Farmhouse & The Old Coach House, Brick End Road
- **UTT/18/1811/FUL** – Proposed erection of three new dwellings on the land to the rear of Bell House, including the demolition of the existing garage for Bell House and its replacement as an extension to Bell House, Bell House, High Street
- **UTT/18/2154/HHF** – Proposed two storey side extension and new entrance porch, 1 Old Mead Cottage Old Mead Road Henham CM22 6JQ
- **UTT/18/2123/HHF** - Demolition of existing garage and erection of single storey rear extension and detached garage, Lamberts Cottage High Street Henham CM22 6AR
- **UTT/18/2302/FUL**- proposed Demolition of existing single storey extension and erection of front and rear extensions (alternative scheme to that approved under planning permission UTT/15/2369/FUL), village hall, Chickney Road
- **FAIRFIELD: UTT/17/3573/OP Land to The North West of Henham Road** – Henham Parish Council strongly opposes this development and will challenge it at the UDC Planning meeting – meeting date to be confirmed. It was noted with relief that the Fairfield development is not included in the draft Local Plan. The air pollution report previously circulated to Councillors has been sent to UDC.

Breaches: *District Cllr Lees to update re HTY:*

- **Hill Top Yard (UTT/15/0623 – Enforcement – removal of 5m lights)** – The Parish Council continues to monitor any other ongoing breaches of the planning conditions.

Appeals: none

Decisions: none

(iv) Highways – Cllr LeCount:

Rissa Long at ECC has confirmed she has added all of the items that were discussed at her meeting with Cllr LeCount at the UDC offices to the LHP potential scheme list whereby they will

proceed to the validation stage to identify if they are viable projects to seek funding for. These items are listed below:

Scheme name	Description	Problem	Requested by	Scheme stage	Cost Code
Old Mead Road Henham - speed limit request	Request to look at extending the existing 40mph speed limit		Henham PC	Feasibility	LUTT182011
Chickney Road, Henham speed limit extension	Request to look at extending the existing 30mph limit out to incorporate new properties which are being constructed	The speed limit does not extend far enough	Henham PC	Feasibility	LUTT172028
Old Mead Road	Request for a chevron on the bend outside The White House	The bend is more severe than it looks and vehicles have lost control and left the road	Cllr LeCount	total scheme	LUTT182012
Old Mead Road, Henham	Request to look at signage on the approach to Toot toot bridge	The railway bridge is on a blind, narrow bend so vehicles are meeting underneath with no space for two cars to pass	Cllr Lees	Total scheme	LUTT182009

(a) School parking – proposed installation of double yellow lines on the corners of Pimblett and Carters Lane - Vicky Duff and Rissa Long (ECC) - Cllr LeCount has submitted LHP scheme submission. This is still under review.

(b) Signage at The Row - UDC have noted that the signage needs to be put in place.

(c) Chickney Road damage and ditch rubble – Cllr LeCount has reported this again to ECC.

(d) Hall Road – the Parish Council agree to pay £6,000 for the installation of the 40mph buffer zone although the cost is rather high, it is in the best interest of all residents.

Residents are encouraged to also report any matters to Essex Highways direct via the Essex Highways web site www.essex.gov.uk/highways (details also on the Henham Website), as the more people who complain regarding Highways matters the more likely something will get done.

5. Correspondence

Sent/Received: numerous letters from Year 2 pupils at Henham and Ugley Primary school regarding a playground area in the village.

Planning Applications - see 4(iii) above

- Clerk – approximately 250 emails in July and 150 emails in August 2018.

6. Waste and Minerals Development Issues – Nothing to report.

7. Stop Stansted Expansion – The Parish Council has submitted its objection to the recent planning application to increase the flight numbers at the airport and a copy of this is on the village website. Please refer to the village website with links to the SSE website regarding the latest SSE concerns relating to MAG's application.

8. Governance – Nothing to report.

9. Local Plan – The UDC Cllrs had voted to recommend the Draft Local Plan to go forward for Public Consultation. The Parish Council supports the Draft Plan which did not propose any further housing in Henham apart from those houses already allocated.

10. Henham SOV 100 Club draw Cllr. Fisher – July and August draws to be postponed to next month's meeting.

11. Date of Next Meeting

The next Parish Council meeting will be held on Thursday 4th October 2018, 7:30 at OSCA.

Mareike Dacey, Clerk