

HENHAM PARISH COUNCIL
Minutes Council Meeting
Date: Thursday 4th October 2018
Time: 7.30pm
Venue: OSCA, Henham

Present: District Cllr & Cllr G. LeCount, Cllrs N. Baker, S. Lee, M. Fisher, F. Frindle, M. Francis, K. George-Lafferty

1. Apologies for Absence: District Cllr P. Lees, County Cllr R. Gooding, M. Dacey, D.Marshall, A. Malins

2. Approval of the Minutes of the Last Meeting

The minutes of the September 2018 meeting were approved and signed by the Chair.

3. Matters Arising

4. Reports and Recommendations

Greens and Village Estate – Cllr. Baker

- (i) **Road by the Row-** The work to repair the potholes in the Village Green area by the Row has been completed.
- (ii) **Ponds** – Lyndsay Lane has written to the Chair expressing disappointment at the current state of the ponds and enquiring whether there should be a regular maintenance contract to keep them clear of weeds and debris, to prevent further build up of silt. Lyndsay attended the meeting. A general discussion about the ponds took place. It was agreed that the contractor would remove the branches that had fallen into two of the ponds. The largest pond was more problematic as the very dry summer had left the pond dry of any water. The pond receives the water from the road and there had been very little rain. It was agreed that the Parish Council would see if a working group could be formed to cut back the weeds and generally tidy up the large pond.
- (iii) **Pavement outside Snow Cottage** – It was previously agreed the puddling on the pavement outside Snow Cottage would be examined. A Contractor is looking at the area for a solution.
- (iv) **Dead Tree Woodend** - A walnut tree at Walnut Lodge on Woodend Green has died almost certainly because of Morrison's waterworks last year. Affinity Water has inspected the tree and the Parish Council hopes they will agree to remove it and replant.
- (v) **Village Furniture repairs** – work on the village notice board, village sign and bus shelter- it had been agreed that treatment this year would be limited to a wash down.
- (vi) **Allotment fencing** – The allotment holders have suggested to Cllr Francis that the Parish Council put up one row of fencing between the allotments and the bonfire area. The allotment owners could then fence off their plots. The cost to the Parish Council would be £75-£90. It was agreed the PC would construct a fence. Proposed Cllr Baker seconded Cllr Le Count, agreed nem con.
- (vii) **War memorial planting** – one of the lollipop trees that was pruned hard to allow for better visibility looks like it has died following the long hot summer. Candy Chlapik can replace all three lollipop trees with something smaller and replant the other two elsewhere in the village. This was agreed. Cllr Baker to inform Candy.
- (viii) **Woodend Green road** - The stretch of road at Woodend Green owned by the Parish Council has been repaired. Woodend Green residents have also repaired the unmade road outside their properties at their expense.
- (ix) **Willow tree-** a willow tree has fallen into one of the ponds opposite the shop. The Parish Council's contractor has removed the broken branches.

Gigaclear Wayleave –The Chair continues to await an update regarding an application for Wayleave from Gigaclear to lay Ultra Fast Broadband in the village and along Old Mead Lane.

Village Fete - It was previously agreed that the Parish Council would fund the cost of a shed, location to be agreed, which would enable the village fete committee to store fete equipment. The

Parish Council has agreed to fund the purchase of 14 foot container for £2265 plus VAT. The container has been delivered and is now in use.

Woodland – The Parish Council has purchased some woodland opposite Hill Top Yard. It was previously agreed that Cllrs Fisher and Frindle would organise a Village meeting to discuss the best use of the woodland as a community resource. The Parish Council thanks the year 2 village school pupils for their lovely handwritten letters requesting a play area. It was agreed that Cllrs Fisher and Frindle would call a meeting ASAP.

Ranger Service – It was previously agreed that the Clerk would coordinate requests for work. It was agreed that the Clerk would enquire whether the Rangers could help with the Village Ponds upkeep.

Village Hall – The Village Hall improvements continue and the Parish Council awaits the planning consent in order to continue. The Parish Council considered whether it is still worthwhile keeping the BT account for the telephone and broadband going as this currently costs the Parish Council £46.90 (net of VAT) per month. It was agreed that Cllr Fisher would discuss the matter with the Village Hall committee.

Speedwatch – Cllr Frindle is liaising with Essex Police regarding speedwatch on Old Mead Road.

UDC funding for WW1 Commemoration – A grant from the Stansted Airport Community Trust, will be available to Parish Councils or Community Organisations seeking funding for 2018 commemorative events. This is an additional ‘one-off’ grant being given separately to their normal funding rounds and informal applications are being considered, up to £250 for a project such as the cleaning/inscription of a memorial or £100 for an event, such as a tea party or concert, etc. The closing date for applications is 31 October 2018 and a simple email outlining the project together with a quotation is required. It was agreed that Cllr Francis would approach Simon Bambridge to seek his view.

Garage Sale - The Parish Council congratulates Samatha Riddler for organising the Garage Sale. The weather was excellent on the day and those that participated were very positive about the event. The Village Hall raised £384 for their chosen charity, and the village shop benefitted from extra trade. In all there were 20 stalls and the money for the pitch fee is split between SOV and Essex Air Ambulance £150 each.

(ii) Finance

Receipts				
<u>From Whom</u>	<u>Description</u>	<u>Amount</u>		
Henham SOV	Garage sale	£150.00		
<u>To Whom</u> (Invoice no.)	<u>Description</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>
M. Dacey	Clerk's salary (September) and one months bonus	£ 754.52	£ 0.0	£ 754.52
P. Doughty (62)	Village furniture repairs	£225.00	£0.0	£225.00
M. Dacey	Statutory working from home allowance	£125.00	£0.0	£125.00
Able Group (2220591)	Village hall drains survey	£245.00	£49.00	£294.00
BT (direct Debit)	Village hall telephone and broadband	£46.90	£9.38	£56.28
Brook Cottage Consultants Ltd (1864-135)	Air Quality Report	£1800.00	£360.00	£2160.00

Affinity for Business Ltd (1377517-4)	Allotment water bill	£141.04	£28.21	£169.25
P. Knott (60111)	Grass Cut 12/9 & 26/9	£820.00	£0.0	£820.00
Henham Village Shop Association ltd (H00044)	Post Office charges Aug-Nov 2018	£2083.50	£0.0	£2083.50

Treasury Management Investment Policy and Strategy 2018/19 – Cllr Fisher – nothing to report.

(iii) Planning and Developments

- **UTT/18/2519/HHF & UTT/18/2520/LB**– proposed Loft conversion with insertion of rear dormer and front Velux windows, Lodge Barn Chickney Road.
- **UTT/18/2603/FUL** - Proposed Demolition of agricultural barn and erection of residential dwelling Barn At Little Henham Hall Dark Lane

Applications:

FAIRFIELD: UTT/17/3573/OP Land to The North West of Henham Road – Henham Parish Council strongly opposes this development of 350 houses, and will challenge it at the UDC Planning meeting. It was expected that the planning meeting will be heard on 19th December. It had been noted with relief that the Fairfield development is not included in the draft Local Plan. The air pollution report previously circulated to Councillors has been sent to UDC.

Breaches: *District Cllr Lees to update re HTY:*

- **Hill Top Yard (UTT/15/0623 – Enforcement – removal of 5m lights)** – The Parish Council continues to monitor ongoing breaches of the planning conditions. District Cllr Lees will chase up the breaches to find out present position.

Appeals: none

Decisions: none

(iv) Highways – UPDATE from Cllr LeCount:

Rissa Long at ECC has confirmed she has added all of the items that were discussed at her meeting with Cllr LeCount at the UDC offices to the LHP potential scheme list whereby they will proceed to the validation stage to identify if they are viable projects to seek funding for. These items are listed below.

Some progress has been made and Cllr Le Count reported that the survey at Old Mead Road was underway. In addition, ECC has agreed that signs at Toot Toot Bridge could be erected, Cllr Le Count would investigate further.

Scheme name	Description	Problem	Requested by	Scheme stage	Cost Code
Old Mead Road Henham - speed limit request	Request to look at extending the existing 40mph speed limit		Henham PC	Feasibility	LUTT182011
Chickney Road, Henham speed limit extension	Request to look at extending the existing 30mph limit out to incorporate new properties which are being constructed	The speed limit does not extend far enough	Henham PC	Feasibility	LUTT172028

Old Mead Road	Request for a chevron on the bend outside The White House	The bend is more severe than it looks and vehicles have lost control and left the road	Cllr LeCount	total scheme	LUTT182012
Old Mead Road, Henham	Request to look at signage on the approach to Toot toot bridge	The railway bridge is on a blind, narrow bend so vehicles are meeting underneath with no space for two cars to pass	Cllr Lees	Total scheme	LUTT182009

(a) School parking – proposed installation of double yellow lines on the corners of Pimblett and Carters Lane - Vicky Duff and Rissa Long (ECC) - Cllr LeCount has submitted LHP scheme submission. This is still under review.

(b) Signage at The Row - UDC have noted that the signage needs to be put in place.

(c) Chickney Road damage and ditch rubble – Cllr LeCount has reported this again to ECC.

(d) Hall Road – the Parish Council agree to pay £6,000 for the installation of the 40mph buffer zone although the cost is rather high, it is in the best interest of all residents. Cllr Le Count will write to County Cllr responsible for Essex Highways expressing surprise at the cost.

Residents are encouraged to also report any matters to Essex Highways direct via the Essex Highways web site www.essex.gov.uk/highways (details also on the Henham Website), as the more people who complain regarding Highways matters the more likely something will get done.

5. Correspondence

Sent/Received: Email from a resident regarding the state of the village ponds

Planning Applications - see 4(iii) above

- Clerk – approximately 200 emails in September 2018.
-

6. Waste and Minerals Development Issues – Nothing to report.

7. Stop Stansted Expansion – The Parish Council has submitted its objection to the recent planning application to increase the flight numbers at the airport and a copy of this is on the village website. Please refer to the village website with links to the SSE website regarding the latest SSE concerns relating to MAG's application. Update from Cllr Frindle re SSE meeting on 26th July.

8. Governance – The Standing Order and Financial Regulations were distributed to all Councillors for review in the coming months.

9. Local Plan – The UDC Cllrs had voted to recommend the Draft Local Plan to go forward for Public Consultation. The Parish Council supports the Draft Plan which did not propose any further housing in Henham apart from those houses already allocated.

10. Henham SOV 100 Club draw Cllr. Fisher –

Nick Baker conducted the July draw. He drew from a black bag containing 158 lottery balls. The winning numbers were:

1st Prize Number 54 (N Lutz Collier) £229

2nd Prize Number 29 (S Morris) £111

3rd Prize Christmas Bonus Ball £55 Cumulative total £411

Total funds received were £790 half will be paid out in prize money totalling £395 with the balance of £395 will be paid to Henham Parish Council SOV Funds.

Simon Lee conducted the August draw. He drew from a black bag containing 158 lottery balls. The winning numbers were:

1st Prize Number 158 (S Dent) £229

2nd Prize Number 144 (R Hunt) £111

3rd Prize Christmas Bonus Ball £55 Cumulative total £466

Total funds received were £790 half will be paid out in prize money totalling £395 with the balance of £395 minus £20 UDC Lottery Fee will be paid to Henham Parish Council SOV Funds.

Karen George-Lafferty conducted the September draw. She drew from a black bag containing 158 lottery balls. The winning numbers were:

1st Prize Number 53 (D & R Pick) £229

2nd Prize Number 127 (E Hill) £111

3rd Prize Christmas Bonus Ball £55 Cumulative total £521

Total funds received were £790 half will be paid out in prize money totalling £395 with the balance of £395 will be paid to Henham Parish Council SOV Funds.

13. Date of Next Meeting

The next Parish Council meeting will be held on Thursday 1st November 2018, 7:30 at OSCA.

Mareike Dacey, Clerk