

HENHAM PARISH COUNCIL
Minutes (Unapproved) of a Council Meeting

Date: Thursday 7th November 2019

Time: 7.30pm

Venue: OSCA, Henham

Present: District Cllr and Cllr G. LeCount, Cllrs N. Baker, Z. Rutterford, R. Ryan, F. Frindle, M. Fisher, S. Lee, D. Marshall and Clerk M. Dacey

1. Apologies for Absence: County Cllr R. Gooding, District Cllr P. Lees and Cllr M. Francis

2. Approval of the Minutes of the Last Meeting

The minutes of the October 2019 meeting were approved and signed by the Chair.

3. Matters Arising

4. Reports and Recommendations

Greens and Village Estate – Cllr. Baker:

- (i) **Tree inspection** - The additional report will be circulated and the Arborist will apply to UDC on behalf of the Parish Council for permission to deal with the trees which require remedial action. It was previously agreed to ask the arborist to also inspect the cemetery, allotment and pond trees. This has now been done.
- (ii) **Village green outside Poplar Hall** – Cllr Marshall is awaiting quotes for circular bench repair and move and tree stump removal.
- (iii) **Ditches** – It was previously agreed that a review of the ditches should be carried out and an overgrowth maintenance programme established. Cllr Fisher agreed to provide a list of overgrown ditches for review.
- (iv) **Damage to Clematis Villa** – The Chair is attempting to submit a claim at the Small Claims Court against the taxi driver who damaged the footpath sign last Christmas.

Woodland – Cllr Rutterford is circulating a report to all Councillors for review prior to the next meeting.

Village Hall – Stage one of the grant application has been accepted, however, it is now clear that if the grant is awarded then this prevents the Parish Council from reclaiming any VAT. This will make the grant meaningless. The village hall committee's business plan is awaited by the Parish Council. It was agreed to proceed with the asbestos survey and management report at a cost of £1100 plus VAT. The clerk will liaise with the project manager in connection with this and ask the project manager to obtain a quote for the flooring survey. Following a discussion, it was agreed that the results of the asbestos report and flooring report would be required for the Parish Council's review at an EGM prior to any decisions being made regarding the extent of works/funding being agreed.

The Chair is to look into the ownership of the fence in respect of a request from the next door resident to repair the boundary fence. The village hall committee's request for the Parish Council to fund a notice board and signage for the hall were referred back to the village hall committee.

Speedwatch – Cllr Frindle is still awaiting the results of his application for permission to conduct Speedwatch along School Lane and Crow Street. It was noted that the PCSO will be able to assist with monitoring speeding in the village.

PCSO – The PCSO continues to undertake training and residents are encouraged to liaise with her when she is in the village. Her name is Nikki Morris. As soon as she has finished her training the Parish Council will publicise her official start date.

Parish Filing Cabinets - The chair has reviewed the contents of the existing filing cabinets and will look at quotes for fireproof replacements for review by the Parish Council.

Village Christmas tree – Chair to order. A working party will erect the tree on Saturday 30th November at 11am.

Horse and Dog Fouling – Residents have complained about horse droppings in the road, this is not the Parish Council’s responsibility. Residents are reminded to clear up after their dog’s mess, particularly as the nights draw in. There are free poo bags in the village shop provided for by the Parish Council.

(ii) Finance

Receipts				
<u>From Whom</u>	<u>Description</u>	<u>Amount</u>		
UDC	Second half precept	£19,285.50		
SOV 100 Club	September draw	£395.00		
<u>To Whom</u> (Invoice no.)	<u>Description</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>
Brook Cottage Consultants Ltd	Air Pollution report re Fairfield	£900.00	£180.00	£1080.00
Gardner Planning Ltd (014.12)	Planning advice re Fairfield	£1200.00	£240.00	£1440.00
Uttlesford Association of Local Councils	Annual Membership Fees	£5.00	£5.00	£5.00
L. Beresford (5)	Village window and signs cleaning	£40.00	£0.0	£40.00
P. Knott (60610)	Grass cut 2/10 & 16/10	£870.00	£0.0	£870.00
M. Dacey	Clerks salary (October)	£386.31	£0.0	£386.31
Matt O’Shea	Refund for bin storage carpentry re storm damage	£252.00	£42.00	£252.00
The Royal British Legion Poppy Appeal	HPC wreath	£25.00	£0.0	£25.00
Simon Lee	Refund for clerk’s laptop office 365 subscription	£59.99	£10.00	£59.99

Treasury Management Investment Policy and Strategy 2019/20 – Cllr Fisher to update in February 2020.

HPC Insurance – The clerk has been liaising with the Chair as regards our insurers requirements regarding contractor’s public liability insurance and has now received most of the information required from the Parish Council’s contractors.

(v) Planning and Developments

Applications:

- **UTT/19/2546/HHF** – proposed part single storey side and rear extension and two storey front, side and rear extension. Internal alterations, change of fenestration and proposed external cladding, 2 Hall Close Henham
- **UTT/19/2134/OP** – proposed outline application with all matters reserved for the demolition of outbuildings and erection of 3 no. detached dwellings, Pledgdon Green Farm Brick End Road – The Parish Council has instructed its planning experts and have opposed this application.

- **UTT/19/2538/HHF** – proposed Garage conversion including the provision of French Doors to replace existing garage door to front elevation, The Cot Wood End Green
- **UTT/19/2692/OP** – proposed Outline planning application, with all matters reserved except scale & access, for the erection of up to 6 dwellings and associated work, Land at Old Mead Road.
- **UTT/19/2703/HHF** - proposed Demolition of existing outbuilding and construction of a replacement outbuilding, Peddars, Wood End Green
- **UTT/19/2547/FUL** – proposed Erection of a new four bedroom dwelling, Land North Of North Hall Road
- **BEDWELL ROAD: UTT/19/2266/OP** – proposed Outline planning application for the erection of up to 220 dwellings including affordable housing with public open space, structural planting and landscaping and sustainable drainage system (SuDS) with vehicular access point from Bedwell Road. All matters reserved except for means of access, Land North of Bedwell Road And East Of Old Mead Road Ugley And Henham. The Parish Council has instructed its planning experts together with JPSGC and Ugley Parish Council. As soon as we receive advice, residents will be encouraged to object.
- **FAIRFIELD: UTT/17/3573/OP Land to The North West of Henham Road - RECONSULTATION-** Henham Parish Council strongly opposes this development of 350 houses and will challenge the re-consultation which was submitted by Fairfield in mid July 2019. UDC has agreed to an extension to the deadline for responses to 23 September. Advice to residents has been provided. The Uttlesford Environmental Officer has written a report advising against the development due to pollution, which is good news.

Breaches: none

- **Appeals: The Bell House, High Street, Henham - Application reference: UTT/18/1811/FUL Appeal reference: APP/C1570/W/19/3231568.** An appeal against the refusal of the development in the paddock at Bell House has been lodged. The UDC planning committee refused the initial planning application. Residents had until 4th November to add or change any comments they have made about this development.

(iv) Highways – UPDATE from Cllr LeCount :

Hall Road Henham The Henham Parish Council previously agreed to pay for the installation of a 40mph buffer zone at this site and awaits a further cost quote from Essex Highways. The clerk has chased for this and Essex Highways have now confirmed the cost of construction is now a fixed price of £9,711.74. Correspondence relating to this and the clerk's request for EH to be review their quote was circulated to all Councillors prior to this meeting. We were originally quoted £6k for the construction. The Parish Council has already paid approximately £3500 plus VAT to get to this stage. Cllr LeCount had a meeting with Rissa Long from ECC who recommended the Parish Council obtains quotes from other preferred ECC third parties. Cllr Lee to update residents affected by the delay. The Clerk has also requested assistance from County Cllr Ray Gooding.

Blocked drains in Old Mead Road - A new online application has been applied for by Cllr LeCount

School Parking at School Lane, Sages Pimletts and Carters Lane, Henham – The headteacher has contacted the clerk to seek assistance from HPC regarding advice as to how she should go about looking at alternative solutions to the parking issues outside the school for example - getting extra zig zags around School Lane, Sages and Pimblett Row or funding for safety signs. Cllr LeCount agreed to liaise with the headteacher.

As noted previously the request for double yellow lines in the vicinity of the school would need to be made to the North Essex parking Partnership and will need Cllr Gooding's support as the relevant County Member.

Closure of Hall Road, Elsenham (Abbotford Bridge) - for bridge repairs commenced in May and the road will be closed for between 4 – 6 months (depending on weather conditions). Essex Highways have previously advised the works should be completed by 22 November. The division has caused major problems in Pledgdon Green. ***A permit to reduce the speed through the village to a temporary 20 mph has been submitted. This been agreed (6 June) and will come into force in the next two weeks. Cllr LeCount will then ask Essex Police to enforce the reduced speed limit, and when Hall road is reopened, Cllr LeCount will request that the temporary 20 mph becomes a permanent fixture. New signage to stop HGVs and none residents using Pledgdon Green village as a short cut has been erected.*** After a meeting on 7th November 2019 with Rissa Long (Liaison Officer for Highways Essex) and Parish / District Cllr LeCount, it has been confirmed that the completion date maybe be later than 22nd November. Her comments were “At this stage we do not have a completion date”.

Residents are encouraged to also report any matters to Essex Highways direct via the Essex Highways web site www.essex.gov.uk/highways (details also on the Henham Website), as the more people who complain regarding Highways matters the more likely something will get done.

5. Correspondence

Sent/Received: Email to Chair from a resident regarding horse fouling in the village. Email from local scouts re land for a new local scout club field. Email from headteacher regarding parking problems at the village school. Email from resident regarding overgrown fir trees belonging to the Housing Association in Sages

Planning Applications - see 4(iii) above

- Clerk – approximately 200 emails in October 2019

6. Waste and Minerals Development Issues – Nothing to report.

7. Stop Stansted Expansion – SSE are attending the High Court in London on November 12th, 13th and 14th. We await the outcome of the hearing.

8. Governance – Nothing to report.

9. Local Plan – The Stage 1 hearing sessions have been heard at UDC.

10. Henham SOV 100 Club draw Cllr. Fisher –

October Draw

N Baker conducted the draw on behalf of the Henham SOV 100 Club. He drew from a black bag containing 158 lottery balls. The winning numbers were:

1st Prize Number 34 (S & N Isaac) £ 229

2nd Prize Number 35 (D. Golden) £111

Christmas Cumulative Bonus Ball £ £54

Total funds received were £790 half will be paid out in prize money totalling £395 with the balance of £395 will be paid to Henham Parish Council SOV Funds.

13. Date of Next Meeting

The next Parish Council meeting will be held on Thursday 5th December 2019, 7:30 at OSCA. There is no meeting in January 2020.

Mareike Dacey, Clerk