

HENHAM PARISH COUNCIL
Minutes (Unapproved) of a Council Meeting

Date: Thursday 1st November 2018

Time: 7.30pm

Venue: OSCA, Henham

Present: District Cllr P Lees, County Cllr R Gooding, Cllrs N Baker, M Francis, S Lee, K George-Lafferty, D Marshall, F Frindle and clerk M Dacey

1. Apologies for Absence: Cllrs G LeCount, M Fisher and A Malins

2. Approval of the Minutes of the Last Meeting

The minutes of the October 2018 meeting were approved and signed by the Chair.

3. Matters Arising

4. Reports and Recommendations

Greens and Village Estate – Cllr. Baker:

- (i) **Ponds** –It was previously agreed that the Parish Council would see if a working group could be formed to cut back the weeds and generally tidy up the large pond. The clerk has now asked the Rangers if they would clear the dried out pond and the Parish Council contractor will clear the debris from the other ponds. Cllr Marshall agreed to clear out the drains by the dry pond again.
- (ii) **Pavement outside Snow Cottage** – It was previously agreed the puddling on the pavement outside Snow Cottage would be examined. A Contractor is looking at the area for a solution.
- (iii) **Dead Tree Woodend** - A walnut tree at Walnut Lodge on Woodend Green has died almost certainly because of Morrison's waterworks last year. Affinity Water has now agreed to remove it and replant.
- (iv) **Allotment fencing** – The allotment holders have suggested to Cllr Francis that the Parish Council put up one row of fencing between the allotments and the bonfire area. It was previously agreed the Parish Council would construct a fence.
- (v) **War memorial planting** – one of the lollipop trees that was pruned hard to allow for better visibility looks like it has died following the long hot summer. Candy Chlapik has removed all three lollipop trees and will replace with something smaller.
- (vi) **Poplar Hall** - The owner has asked that the Parish Council clears the growth on the village greens adjacent to the old wall bordering her property, prior to work on the wall. Following a discussion it was agreed the Parish Council would fund the removal of weeds and vegetation. It was decided to postpone a decision on any potential contribution regarding wall repairs caused by the Parish Council's tree until the next meeting to allow all Councillors the opportunity to inspect the site. The Chair will apply to ECC Community Initiative Fund for a grant due to the historic and amenity value of both the wall and tree.

Gigaclear Wayleave –The Chair continues to await an update regarding an application for Wayleave from Gigaclear to lay Ultra Fast Broadband in the village and along Old Mead Lane.

Woodland – The Parish Council has purchased some woodland opposite Hill Top Yard.. It was previously agreed that Cllrs Fisher and Frindle would call a meeting in February 2019.

Ranger Service – It was previously agreed that the Clerk would coordinate requests for work. The clerk has now requested Fairview ditch clearance work and enquired at ECC whether the Rangers could help with the Village Ponds upkeep. The Clerk will chase the Rangers for a response.

Village Hall –The Village Hall committee has said they cannot afford to take on the cost of telephone and broadband as there are not enough events at the village hall to justify the cost. In light of, this Cllr Fisher has now cancelled the BT account which will be effective in November. Cllr Marshall provided the Parish Council with an update. Planning permission has been granted and the next step is to apply for building control approval. In the meantime it was agreed to appoint a structural engineer at the costs of £1850.

Speedwatch – Cllr Frindle is liaising with Essex Police regarding Speedwatch on Old Mead Road.

Remembrance Sunday – The Parish Council wreath has been ordered by the clerk. A reminder of the road closure has been posted on the website by the clerk. The Chair on behalf of the Parish Council applied to Stansted Community Trust for a for a grant towards a capital spend of £200 for the purchase of 30 metal poppies to display around the Henham War Memorial to mark the anniversary of the ending of the 1st World War. The poppies would be a permanent display on Remembrance Day each year to mark this occasion. SCT paid the full £200. The Parish Council thanks Simon Bambridge for organising the purchase of the metal poppies.

Christmas Tree –The Chair will obtain the village Christmas Tree and has ordered some more lights. Cllrs to assist with the installation of the tree on Sunday 2nd December at 11am.

(ii) Finance

Receipts				
<u>From Whom</u>	<u>Description</u>	<u>Amount</u>		
Henham SOV	SOV 100 Club July draw	£395.00		
Henham SOV	Shop donations	£45.00		
Daniel Robinson & Sons Ltd	Internment	£290.00		
Daniel Robinson & sons Ltd	Memorial	£50.00		
SCT	War memorial Centenary grant	£100.00		
<u>To Whom</u>	<u>Description</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>
<u>(Invoice no.)</u>				
M. Dacey	Clerk's salary (October)	£ 377.26	£ 0.0	£ 377.26
Gardner Planning Ltd (014.11)	Fairfield Planning advice	£300.00	£60.00	£360.00
Jonathan Leech (18-09-501)	Repairs to Woodend Green and Starr Roads	£528.00	£105.60	£633.60
L. Beresford (5)	Village Signs and window cleaning	£40.00	£0.0	£40.00
JRB Enterprise Ltd (18891)	Dog poo bags	£58.04	£11.61	£69.65
Essex County Council (1010893067)	40mph buffer zone signage Hall Road	£3315.54	£663.11	£3978.65
Treecology (0983)	Tree works at cemetery re container	£480.00	£0.0	£480.00
Treecology (0986)	Hedge cutting at cemetery	£300.00	£0.0	£300.00
Royal British Legion	HPC poppy wreath	£25.00	£0.0	£25.00
BT (direct debit)	Village hall telephone and broadband	£48.90	£9.78	£58.68
Simon Bambridge (781)	Refund for war memorial poppies	£200.00	£0.0	£200.00
Nick Baker (100007474)	Refund for Christmas tree lights	£62.27	£11.66	£73.93
The Community Heartbeat Trust (Solutions) Ltd (2783)	Defibrillator pads	£38.00	£7.60	£45.60
P. Knott (60149)	Grass cut 10/10 & 24/10	£820.00	£0.0	£820.00

Treasury Management Investment Policy and Strategy 2018/19 – Cllr Fisher – nothing to report.

Henham Parish Council Receipts and Expenditure records for Quarter 1 of 2018-2019 financial year were previously given to Cllr Fisher for approval.

(iii) Planning and Developments

Applications:

- **UTT/18/2656/LB and UTT/18/2655/HHF** - proposed demolition of wood shed attached to house, and of existing garage Construction of new timber framed garage and wood shed, with new painted picket fencing to front and side of house, Wood End Cottage Wood End Green
- **Re-consultation - UTT/18/2519/HHF & UTT/18/2520/LB** - proposed loft conversion with insertion of rear and front Velux windows Lodge Barn Chickney Road Henham
- **UTT/18/2817/FUL and UTT/18/2818/LB** – proposed conversion of existing detached barn to 1 no. dwelling and new access (amended scheme to that approved under UTT/16/2760/FUL) to one dwelling and new access (approved under UTT/16/3670/FUL & UTT/16/3671/LB), to include erection of single storey rear extension.
- **UTT/18/2921/DFO** – proposed details following outline approval UTT/16/2779/OP for 1 no. one and a half storey dwelling - details of appearance, landscaping and layout, The Reeds Old Mead Road
- **FAIRFIELD: UTT/17/3573/OP Land to The North West of Henham Road** – Henham Parish Council strongly opposes this development of 350 houses, and will challenge it at the UDC Planning meeting. It was expected that the planning meeting may be heard on 19th December or pushed back to January 2019. It had been noted with relief that the Fairfield development is not included in the draft Local Plan. The air pollution report previously circulated to Councillors has been sent to UDC.

Breaches: *District Cllr Lees to update re HTY:*

- **Hill Top Yard (UTT/15/0623 – Enforcement – removal of 5m lights)** – The Parish Council continues to monitor any other ongoing breaches of the planning conditions. District Cllr Lees will chase up the breaches to find out present position. The Enforcement team are looking into this.

Appeals: none

Decisions: none

(iv) Highways –Cllr LeCount:

Rissa Long at ECC has confirmed she has added all of the items that were discussed at her meeting with Cllr LeCount at the UDC offices to the LHP potential scheme list whereby they will proceed to the validation stage to identify if they are viable projects to seek funding for. These items are listed below. Some progress has been made and Cllr Le Count reported that the survey at Old Mead Road was underway. In addition, ECC has agreed that signs at Toot Toot Bridge could be erected, Cllr Le Count would investigate further.

Scheme name	Description	Problem	Requested by	Scheme stage	Cost Code
Old Mead Road Henham - speed limit request	Request to look at extending the existing 40mph speed limit		Henham PC	Feasibility	LUTT182011

Chickney Road, Henham speed limit extension	Request to look at extending the existing 30mph limit out to incorporate new properties which are being constructed	The speed limit does not extend far enough	Henham PC	Feasibility	LUTT172028
Old Mead Road	Request for a chevron on the bend outside The White House	The bend is more severe than it looks and vehicles have lost control and left the road	Cllr LeCount	total scheme	LUTT182012
Old Mead Road, Henham	Request to look at signage on the approach to Toot toot bridge	The railway bridge is on a blind, narrow bend so vehicles are meeting underneath with no space for two cars to pass	Cllr Lees	Total scheme	LUTT182009

(a) School parking – proposed installation of double yellow lines on the corners of Pimblett and Carters Lane - Vicky Duff and Rissa Long (ECC) - Cllr LeCount has submitted LHP scheme submission. This is still under review.

(b) Signage at The Row - UDC have noted that the signage needs to be put in place.

(c) Chickney Road damage and ditch rubble – Cllr LeCount has reported this again to ECC.

(d) Hall Road – the Parish Council agree to pay £6,000 for the installation of the 40mph buffer zone although the cost is rather high, it is in the best interest of all residents.

(e) White House – the damaged bollards have now been replaced.

Potholes – residents are reminded to speak to any councilors regarding any pot holes so that these can be reported

Residents are encouraged to also report any matters to Essex Highways direct via the Essex Highways web site www.essex.gov.uk/highways (details also on the Henham Website), as the more people who complain regarding Highways matters the more likely something will get done.

5. Correspondence

Sent/Received:

Planning Applications - see 4(iii) above

- Clerk – approximately 200 emails in October 2018.

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6. Waste and Minerals Development Issues – Nothing to report.

7. Stop Stansted Expansion – The Parish Council has submitted its objection to the recent planning application to increase the flight numbers at the airport and a copy of this is on the village website. Please refer to the village website with links to the SSE website regarding the latest SSE concerns relating to MAG's application.

8. Governance – The Standing Order and Financial Regulations were distributed to all Councillors for review in the coming months. Parish Councillors were reminded to update their declaration of interests forms if necessary and forward onto the Clerk.

9. Local Plan – The UDC Cllrs had voted to recommend the Draft Local Plan to go forward for Public Consultation. The Parish Council supports the Draft Plan which did not propose any further housing in Henham apart from those houses already allocated.

10. Henham SOV 100 Club draw Cllr. Fisher – draw postponed until the next meeting

13. Date of Next Meeting

The next Parish Council meeting will be held on Thursday 6th December 2018, 7:30 at OSCA.

Mareike Dacey, Clerk