

HENHAM PARISH COUNCIL
Minutes (Unapproved) of a Council Meeting

Date: Thursday 5th April 2018

Time: 7.30pm

Venue: OSCA, Henham

Present: Cllrs N. Baker, S. Lee, M. Fisher, K. George-Lafferty, F. Frindle, D. Marshall, A. Malins, District Cllr P. Lees, County Cllr R. Gooding, Clerk M.Dacey

1. Apologies for Absence: District Councillor G. LeCount, Cllr Francis

2. Approval of the Minutes of the Last Meeting

The minutes of the March 2018 meeting were approved and signed by the Chair.

3. Matters Arising

4. Reports and Recommendations

(i) *Greens and Village Estate – Cllr. Baker*

1. **Village ponds** –The Parish Council is awaiting a revised quote for pond planting. The no feeding posters are installed. The work on the ponds in Crow Street is awaiting the ground drying out before it can be done.
2. **Damaged Greens** - The Parish Council will now seek repair and reseeding of green areas, including the war memorial, that have been damaged following various road works. The repair work will take place later this month.
3. **Snow Cottage and High Street** –The ditch reported by Nicky Brogan outside her house needs attention. The work has been agreed and we await the contractor completing the job.
4. **Field View Hedge** – Candy Chlapik has informed the Chair that the weeds and bramble in the ditch by the new Field View hedging is growing into the hedge and choking the plants.
5. **Contractor parking by Moody Homes** – Cllr Francis has received a few complaints about Moody Homes contractors parking along Chickney Road and damaging the verges there. He has spoken and written to Moody Homes and initially Moody Homes have been quick to respond and parking did indeed get better for a short while. The current problem is that there are more contractors on site now that some houses are at internal fitting stage and there is little remaining space to park. The verges down at Fieldview and Blossom Hill are now in a terrible state and we are looking at months for these to return to a "reasonable" state.
6. **Road by the Row** – Mrs Hogg emailed the Clerk regarding the road by Thatch End. Chair is obtaining a quote, however, a decision on the Thatch End development is still awaited.
7. **Hedge in High Street** -The hedge in Crow St /High Street will shortly be cut and shaped following the installation of the BT superfast cabinet.
8. **Overgrown Hedges in Village** – there are some privately owned hedge in the village which are becoming overgrown and encroaching on the pavements. It was agreed that the Chair would write to the owners of the hedges and ask them to trim them back assuming there are no nesting birds.

Village Hall – An update from Glenn Brennan was previously circulated to all Councillors. Jenny Kodesh has contacted the clerk regarding the broadband not working in the village hall. The clerk has reported the fault. Mrs Kodesh is liaising with BT in order to ascertain whether an engineer is required. Cllr Marshall agreed to represent the Parish Council on the Village Hall Committee meetings in respect of the building works.

Speedwatch Campaign – Following a discussion it was agreed that the Parish Council would continue to monitor the success of the speed watch campaign before committing to the installation of any speed signage along Crow Street.

Thank you reception for volunteers – The Chair provided an update regarding the Parish Council's drinks event to be held in early summer as a special thank you to all volunteers who work for the Parish for free, contributing their time and efforts to the village.

Police Support Officer- The Chair awaits an update as to when this scheme will go ahead.

Gigaclear Wayleave – The Chair awaits further correspondence from Gigaclear regarding its application for Wayleave from Gigaclear to lay Ultra Fast Broadband in the village and along Old Mead Lane.

Christmas Tree – Following a discussion it was agreed for the installation of a permanent hidden concrete base in green to be carried out at a cost of £450 plus VAT.

Village signage – The Chair confirmed that no signage/advertising is permitted on parish council land/greens as a condition of the Deed of Gift. . It was agreed Cllr Lee would write to the owners of the Gym and ask them to remove their advertising board from the village green opposite the pub.

Village Fete – It was agreed that the Parish Council would fund the cost of a shed, location to be agreed, which would enable the village fete committee to store fete equipment. It was agreed the Henham fete committee would research size and costings and report back to the Parish Council at the next meeting.

(ii) Finance

Receipts				
<u>From Whom</u>	<u>Description</u>	<u>Amount</u>		
Henham SOV	SOV 100 Club Jan draw	£362.00		
Henham SOV	SOV 100 Club Dec draw	£362.00		
Dignity Funerals Limited	Two adjoining grave spaces	£950.00		
Dignity Funerals Limited	Internment of Mrs Joyce Baker	£250.00		
<u>To Whom</u>	<u>Description</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>
<u>(Invoice no.)</u>				
M. Dacey	Clerk's salary (February)	£ 366.27	£ 0.0	£ 366.27
Pat Doughty	Telephone box works	£165.00	£0.0	£165.00
Henham Village Post Office Association (H00042)	Post Office quarterly fees (Feb to May 18)	£1897.00	£0.0	£1897.00
Affinity Water (1377517-4)	Allotment water supply	£19.91	£3.98	£23.98
Lee Beresford (2)	Village window and signs cleaning	£40.00	£0.0	£40.00
JRB Enterprise Ltd (18034)	Village poo bags	£58.04	£11.61	£69.65
BT (direct Debit)	Village Hall telephone and broadband	£46.90	£9.38	£56.28

Treasury Management Investment Policy and Strategy 2017/18 – Cllr Fisher: Nothing to report

Annual Return for Henham PC 2015/16–The EALC has written again to the NALC and Local Councils Audit on HPC's behalf. The Clerk continues to await a formal response.

Henham Parish Council Receipts and Expenditure records for Quarter 3 of 2017-2018 financial year were given to Cllr Fisher for review.

(iii) Planning and Developments

Applications:

- **FAIRFIELD: UTT/17/3573/OP Land to The North West Of Henham Road** – Henham Parish Council strongly opposes this development and will challenge it at the UDC Planning meeting – meeting date to be confirmed. The Chairs of both Henham and Elsenham Parish Councils have had a meeting with Essex Highways.
- **UTT/18/0639/LB** - proposed Removal of ground floor internal partition, The Wyndies Crow Street
- **UTT/18/0458/LB** – proposed 7 no. replacement windows on a like for like basis, Bury Cottage High Street
- **UTT/17/2387/FUL** - Proposed demolition of existing garage and erection of 1 no. dwelling, Thatch End re-consultation, Thatch End, Starr Road. District Cllr Lees has called this in and the decision will be made at the planning committee hearing to be held at UDC on 11th April 2018. The Parish Council will object to this application.
- **UTT/18/0637/HHF** – proposed Two Story Front Extension and associated works, Lazy Acre Old Mead Lane

Breaches: *District Cllr Lees to update re HTY:*

- **Hill Top Yard (UTT/15/0623 – Enforcement – removal of 5m lights)** – The Parish Council is pleased to report that the all lights have been reduced to 2.5 metres height with down lights and the number of lights has been reduced down from 20 to 10. The Parish Council continues to monitor any other ongoing breaches of the planning conditions.
- **Hill Top Yard – illegal airport parking** – Court case due in April 2018 for illegal airport parking.

Appeals: **UTT/17/0129/FUL** - Land North Of North Hall Road (by the Toot Toot bridge)- proposed application for the use of land for the stationing of caravans for residential purposes, together with the formation of hardstanding, and utility/dayroom (APP/C1570/W/17/3183877). An appeal has been made to the Secretary of State against the decision of Uttlesford District Council to refuse the application. The appeal hearing will be held at the UDC offices on 23rd May 2018 at 10:00. The Parish Council have instructed their planning advisor to attend the hearing.

Decisions- **UTT/17/3197/FUL** – proposed Residential development for 36 dwellings and associated roads and parking, together with public open space, play area and associated Sustainable Drainage along with infrastructure improvements to Henham and Ugley Primary School including car parking, drop-off / parking facility and playing field provision, Land South Of School Lane Henham - application has been amended twice. A Hearing on the Planning Committee was held on 14th March 2018 and the decision (6:3 with 1 abstention) was to turn down the planning application. The Parish Council thanks everyone for their support and will continue to put pressure on ECC to reject this scheme. The Parish Council has written to UDC to complain about the planning officer's comments Persimmon to 'go for costs' against UDC in the event of an appeal. A copy of this letter has been put on the village website.

(iv) Highways – Cllr LeCount:

(a) Potholes by Toot Toot Bridge – repair to the road surface at the toot toot bridge rescheduled on or around 2 April 2018 due to the weather last week. new reference number 2551411.

(b) Protective metal pipes and posts outside The White House, Old Mead Road. Norman Chan from ECC has been asked to review the previous decision by Highways that the damaged posts are "safe". ECC have said they will reinspect. (ECC reference no 20370075)

(c) School parking – proposed installation of double yellow lines on the corners of Pimblett and Carters Lane - Vicky Duff and Rissa Long (ECC) - Cllr LeCount has submitted LHP scheme submission. This is still under review.

(d) Crow Street kerbing - County Cllr Gooding continues to liaise with Essex Highways

(e) Signage at The Row - UDC have noted that the signage needs to be put in place.

(f) Village & Speed Signage - Rissa Long (ECC) and Vicky Duff at Essex Highways have been asked to investigate (1) extending the 40mph speed limit along Old Mead Road to Toot Toot bridge and (2) along Hall Road up to the village (3) moving the village 30mph speed limit sign back to include the new 9 houses being developed and Blossoms Hill Farm. Cllr LeCount has submitted

LHP scheme submission. District Cllr Lees agreed to find out whether this has been agreed by ECC.

(g) Chickney Road damage and ditch rubble – Cllr LeCount has reported this to ECC.

(h) Chickney Road dangerous ditch – Cllr Francis has reported this both to the developers, Moody Homes, and to ECC (**Reference Number: 2547343**) ECC have responded “**Current status: Inspection Outcome - This issue has been investigated, risk assessed and recorded in line with our Maintenance Strategy as not requiring immediate action at this time. This will be considered for inclusion in future planned works. At this stage no specific dates or timescales are available for future works at this location.**” The Parish Council is well aware of the current danger and has received correspondence from residents. The Parish Council will continue to push Essex Highways to resolve this very dangerous situation.

(i) Hall Road – Rissa Long from ECC confirmed the following “The validation relating to the request to extend the 30mph speed limit has been completed. For a road to meet the criteria for a 30mph limit as laid out in the Essex Speed Management Strategy then there needs to be a consistent amount of properties on both sides of the road. The point where the existing 30mph limit starts on Hall Road is the last point where this is the case meaning that this is the most appropriate location for the terminal signs. Extending the 30mph limit would not therefore meet the ECC criteria and could not be considered by the Highways Panel. As part of the validation process speed surveys were undertaken as attached with the survey on Hall Road indicating that the mean speed of traffic heading eastwards into Henham is 33mph with a daily average of 1000 vehicles travelling on this road. A measure which would be in line with ECC policy would be for a 40mph buffer to be introduced which would include the properties which are currently in the derestricted section. Due to the speeds of traffic as an average already falling well under 40mph however it would not be considered a necessary measure and could possibly have a negative effect on traffic which was already compliant. If a 40mph buffer is a measure which the Parish and relevant Councillors would like to see progressed then I am happy to take this forward to the Uttlesford Highways panel to seek funding.” The Parish Council has confirmed to ECC that it is prepared to fund the works and therefore no attendance at the validation meeting was required. ECC will liaise with the clerk in order to progress the matter.

Residents are encouraged to also report any matters to Essex Highways direct via the Essex Highways web site www.essex.gov.uk/highways (details also on the Henham Website), as the more people who complain regarding Highways matters the more likely something will get done.

5. Correspondence

Sent/Received: The clerk has been asked by the village hall committee to report a faulty line. The Clerk received an email from Mrs Brookes regarding overgrown hedging in the village.

Planning Applications - see 4(iii) above

- Clerk – approximately 250 emails in March 2018.

6. Waste and Minerals Development Issues – Nothing to report.

7. Stop Stansted Expansion – The Parish Council has submitted its objection to the recent planning application to increase the flight numbers and passengers at the airport and a copy of this is on the village website. In particular the PC is concerned that this is a national infrastructure project and should be decided by Government and not the 10 laymen of the Planning Committee. The application consists of 3000 pages of technical data which should be assessed by experts. Deadline for objections has been **extended to 30th April**. Residents are encouraged to object.

8. Governance – Chair and Clerk are looking into the impact of GDPR coming into force on 18 May 2018 on the day to day running of the Parish Council.

9. Local Plan – The Local Plan awaits a date for the draft to go out for consultation.

10. Henham SOV 100 Club draw Cllr. Fisher –

March Draw Cllr Malins conducted the draw on behalf of the Henham SOV 100 Club. She drew from a black bag containing 150 lottery balls. The winning numbers were:

1st Prize Number 42 (J. Ford) £203

2nd Prize Number 114 (L. Hands) £98

Christmas Cumulative Bonus Ball £49 cumulative total £200

Total funds received were £700 half will be paid out in prize money totalling £350 with the balance of £350 will be paid to Henham Parish Council SOV Funds.

13. Date of Next Meeting

The Annual Parish Council meeting will be held on Thursday 3rd May 2018, 7:30 at OSCA

Mareike Dacey, Clerk