

HENHAM PARISH COUNCIL
Minutes (Unapproved) of a Council Meeting

Date: Thursday 5th October 2017

Time: 7.30pm

Venue: OSCA, Henham

Present: District Cllr G. LeCount, Cllrs N. Baker, S. Lee, M. Fisher, K. Lafferty-George, F. Frindle and Clerk M. Dacey

1. Apologies for Absence: County Cllr R. Gooding, District Cllr P. Lees, Cllrs A. Malins, D. Marshall

2. Approval of the Minutes of the Last Meeting

The minutes of the September 2017 meeting were approved and signed by the Chair.

3. Matters Arising

4. Reports and Recommendations

(i) Greens and Village Estate – Cllr. Baker

1. **Village ponds** – Final grading and seeding of bares areas around the ponds will be completed once Affinity has completed their work programme. The fish which were moved into the small pond when the silting was done will be moved back into the large pond they came from at the end of the month. Cllr Marshall has unblocked a number of road drains around the ponds. The Parish Council is awaiting a revised quote for pond planting. Cllr Frindle confirmed the ducks do not require any additional feeding and it was previously agreed that Cllr Lee will look into getting the no duck feeding poster printed. It was previously agreed that consideration should be given to opening up the “hidden” Crow Street pond as per Henleys, the Chair has inspected the work required with the arborist and awaits a quote for stage one of the work. The Chair agreed to liaise with Mrs Foster regarding another potential “hidden” pond along Crow Street.
2. **Restoration of damaged Greens** -The Chair continues to liaise with AWL regarding the ongoing works and impact on the village greens, with updates provided on the village website and Facebook.
3. **Superfast Essex/New BT Cabinet** - Our broadband Champion, Elaine Randall, has had a meeting with Rowena D’ Rosario from Openreach regarding the superfast broadband roll out in the village and the re-siting of the Cabinet on the village green. The Parish Council understands the siting of the cabinet is subject to ECC planning permission. Openreach has asked their deployment team to look into this matter. Elaine Randall awaits an update with further information and clarification.
4. **Tree pruning** – The previously agreed works to the tree growth above the bus shelter in Mill Road, together with some overhanging branches on the greens by Highfields Lane and along Crow Street, the removal of the old tree in front of Starr Garage and various canopies which need cutting back have all now been carried out, with the exception of the bus shelter tree growth which will be carried out as soon as the road re-opens. A review of canopy raising of other trees in the village will take place over the coming weeks.
5. **Pond fencing** – The Chair confirmed that the work will commence later this month.
6. **Blossom Hill ditch** – The Chair has received correspondence from Mr & Mrs Creay regarding builders rubble in the ditch opposite the development site on Chickney Road and overgrown trees. It was agreed that Cllr LeCount would report the ditch rubble and current state of the road to ECC and the Chair will obtain a quote regarding cutting back the trees.
7. **Snow Cottage and High Street** –The Chair will look at a blocked drain in Chickney Road and the ditch reported by Nicky Brogan to see how the drainage works
8. **High Street/Chickney Road** - Cllr LeCount will report the caving in of the High Street between Highfields and Chickney Road to ECC.
9. **Salt Bins.** The salt bins will be filled ahead of the winter season.

Speedwatch Campaign – Cllrs Frindle and LeCount were delighted to report that up to 10 people have come forward to volunteer for speedwatch training which will take place at OSCA at a forthcoming date to be publicised. Any more volunteers are still welcome.

Village Hall – Glenn Brennan continues to work on the Village Hall project and liaise with UK Power Networks regarding the wayleave granted by the Parish Council to Eastern Electricity in 1967.

Air Ambulance – The charity has written to the Parish Council requesting a donation. It was agreed that the Parish Council is unable to give precept money away to charity.

(ii) Finance

Receipts				
<u>From Whom</u>	<u>Description</u>			<u>Amount</u>
Henham SOV	SOV 100 Club July & August draws			£748.00
Henham OV	Village shop donations			£60.00
UDC	Precept			19,389.50
<u>To Whom</u> <u>(Invoice no.)</u>	<u>Description</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>
M. Dacey	Clerk's salary (August)	£ 366.27	£ 0.0	£ 366.27
Pat Doughty	Carters Lane furniture repairs	£120.00	£0.0	£120.00
MAJ Fiddler (0585)	Village sign installations	£209.80	£0.0	£209.80
MAJ Fiddler (0586)	Bus Shelter maintenance	£274.40	£0.0	£274.40
A. Richardson	Village pond posts and railings painting	£680.00	£0.0	£680.00
Candy Chlapik (386)	Village Gardening maintenance	£157.50	£0.0	£157.50
Treecology (0872)	Tree stump removal	£440.00	£0.0	£440.00
M. Dacey	Statutory working from home allowance	£125.00	£0.0	£125.00
L. Beresford (5)	Village signs and telephone box cleaning	£40.00	£0.0	£40.00
JRB Enterprise Ltd (17363)	Dog poo bags	£58.04	£11.61	£69.65
BT (direct debit)	Village Hall telephone and broadband	£45.20	£9.04	£54.24
P. Knott (59653)	Grass Cutting 13/9 & 27/9	£820.00	£0.0	£820.00

Treasury Management Investment Policy and Strategy 2017/18 – Cllr Fisher: Nothing to report

Annual Return for Henham PC 2015/16–The EALC has written again to the NALC and Local Councils Audit on HPC's behalf. The Clerk continues to await a formal response.

Henham Parish Council Receipts and Expenditure records for Quarter 1 of 2017-2018 financial year were previously given to Cllr Fisher for review.

(iii) Planning and Developments

Applications:

- UTT/17/2541/HHF Proposed erection of single storey garage/workshop, 13 Chickney Road, Henham
- UTT/17/2742/LB Proposed replacement of bay window with French doors/side screens, Mondis Cottage, Crow Street
- UTT/17/2387/FUL Proposal for a development in The Row linked to The Thatch. The Parish Council continues to monitor the progress of this proposal which involves land owned by the Parish Council.

Breaches:

- **Hill Top Yard (UTT/15/0623 – Enforcement – removal of 5m lights)** – The Parish Council awaits further enforcement action to remove the lights. District Cllr Lees to update.
- **Hill Top Yard (UTT/16/3393/FUL – Retrospective Application for 2.5m Lights)**
- **Hill Top Yard – illegal airport parking** – this has been reported to UDC who have confirmed an enforcement file to investigate the alleged airport parking has been opened. The reference number is ENF/17/0270/C and the case officer is Gary Collins who can be contacted at enforcement@uttlesford.gov.uk.

Appeals: None

Decisions- None

(iv) *Highways* – Cllr LeCount agreed to liaise directly with County Cllr Gooding in order to resolve the following matters urgently:

(a) Potholes by Toot Toot Bridge – road markings for repair have appeared thereby indicating a whole road section repair rather than merely the pot holes. Pledgdon/Thaxted road–temporary repairs have now been carried out. Pot Hole on High Street opposite Heydon – this has been repaired by Morrisons again, but there remain issues with the High Street caving in.

(b) Protective metal pipes and posts outside The White House, Old Mead Road. Norman Chan from ECC has been asked to review the previous decision by Highways that the damaged posts are “safe”. Cllr LeCount has submitted LHP scheme submission and chased Norman Chan again.

(c) School parking – proposed installation of double yellow lines on the corners of Pimblett and Carters Lane - Vicky Duff and Rissa Long (ECC) - Cllr LeCount has submitted LHP scheme submission.

(d) County Cllr Gooding continues to liaise with Essex Highways regarding the kerbing on Crow Street.

(e) Signage at The Row - Cllr LeCount has been referred to UDC regarding signage for The Row.

(f) Rissa Long (ECC) and Vicky Duff at Essex Highways have been asked to investigate (1) extending the 40mph speed limit along Old Mead Road to Toot Toot bridge and (2) along Hall Road up to the village - Rissa replied *“Further to your email to Vicky Duff dated the 1st June I can confirm that the speed limit requests for Old Mead Road in Henham are being progressed through the Uttlesford Highways Panel LHP validation stage whereby it will be assessed against Essex criteria. I will respond in due course regarding if this meets the criteria allowing them to then be considered for future funding from the LHP”*. (3) moving the village 30mph speed limit sign back to include the new 9 houses being developed and Blossoms Hill Farm. Cllr LeCount has submitted LHP scheme submission.

5. Correspondence

Sent/Received: Letter from Mr & Mrs Creay regarding overgrowing trees and builders rubble at Blossom Hill.

- Planning Applications - see 4(iii) above
- Clerk – approximately 250 emails in September 2017.

6. Waste and Minerals Development Issues – Nothing to report.

7. Stop Stansted Expansion – Nothing to report.

8. Governance – (1) **Standing Order and Financial Regulations** - were distributed to all Councillors for review in the coming months.

(2) Election of new Councillor - Cllr Frindle proposed and Cllr Baker seconded a new Councillor, Matthew Francis, to fill the outstanding vacancy on the Parish Council. Matthew lives in Blossom Hill Drive with his family. The Parish Council were delighted to accept his nomination.

9. Local Plan – We await the findings by UDC Planning following the Consultation. The Parish Council have written to UDC to point out that its comprehensive response has not been properly recorded on the UDC computer.

10. Neighbourhood Planning – Nothing to report.

11. Henham SOV 100 Club draw Cllr. Fisher –

September Draw

Cllr Baker conducted the draw on behalf of the Henham SOV 100 Club. He drew from a black bag containing 150 lottery balls. The winning numbers were:

1st Prize Number 95 (R & M Diggins) £218

2nd Prize Number 91 (M Gardner) £105

3rd Prize Christmas Bonus Ball £53 - Cumulative total £583

Total funds received were £750 half will be paid out in prize money totalling £376 with the balance of £374 will be paid to Henham Parish Council SOV Funds. Also many thanks to residents – a total of £60 has been collected in the village shop.

12. Date of Next Meeting The next Parish Council meeting will be held on Thursday 2nd November 2017, 7.30pm at OSCA. Everyone welcome.

Mareike Dacey, Clerk