

**HENHAM PARISH COUNCIL**  
**Minutes (Unapproved) of a Council Meeting**

Date: Thursday 6<sup>th</sup> December 2018

Time: 7.30pm

Venue: OSCA, Henham

**Present:** Cllrs N. Baker, K. George-Lafferty, D. Marshall, F. Frindle, S. Lee, District Cllr G. LeCount and Clerk M. Dacey

**1. Apologies for Absence:** Cllrs A. Malins, M.Fisher, M.Francis and District Cllr P.Lees, County Cllr R. Gooding

**2. Approval of the Minutes of the Last Meeting**

The minutes of the November 2018 meeting were approved and signed by the Chair.

**3. Matters Arising**

**4. Reports and Recommendations**

*Greens and Village Estate – Cllr. Baker:*

- (i) **Ponds** – Further tree work behind the first two ponds should be completed soon with the removal of the debris.
- (ii) **Pavement outside Snow Cottage** – It was previously agreed the puddling on the pavement outside Snow Cottage would be examined. A contractor is looking at the area for a solution. A resident has helpfully shown why the area might be prone to flooding, this theory has been passed to the contractor.
- (iii) **Poplar Hall** - The owner has asked that the Parish Council clears the growth on the village greens adjacent to the old wall bordering her property, prior to work on the wall. Awaiting contractor to complete the work. In addition Councillors were asked to look at the damage to the wall caused by a tree on the village greens. Cllr Marshall reported to the Parish Council the results of his survey. Following a discussion it was agreed that the Parish Council would also clear the growth along the other wall bordering the village green and investigate the removal of one dead tree and one sapling which is growing too close to that wall.
- (iv) **Salt bins** - 4 Parish salt bins have been filled ready for winter, no further action required.
- (v) **Allotment Fencing** – work is due to be completed shortly.

**Gigaclear Wayleave** –Essex Superfast broadband have issued an update which involves some slippage to the Gigaclear part of the programme .It does not seem the village of Henham is affected by the Gigaclear work although Old Mead Road and Lane appear to be included in the programme.

**Woodland** – The Parish Council has purchased some woodland opposite Hill Top Yard. It was previously agreed that Cllrs Fisher and Frindle would call a meeting for February 2019 to discuss future use for the site. A date for the meeting has been set for 7:30 at the Village Hall on 27<sup>th</sup> February 2019. This has been advertised in the Dragon and will be re-advertised nearer the time. All welcome.

**Ranger Service** – It was previously agreed that the Clerk would coordinate requests for work. The clerk has now requested Fairview ditch clearance work and enquired at ECC whether the Rangers could help with some weed clearance in the large pond. ECC has confirmed this is on their list.

**Village Hall** – Cllr Marshall reported that planning processes were proceeding in preparation for tendering.

**Speedwatch** – Cllr Frindle is liaising with Essex Police regarding Speedwatch on Old Mead Road. The Parish Council thanked all the volunteers for their hard work during the past year.

**Elsenham Cricket Club** – David Brown the chair of the Stansted Hall and Elsenham Cricket club has asked HPC whether it will support their application for funding from Sport England. A letter was previously circulated to all Councillors for approval and will be sent to Sport England.

**Stansted Library** – With the full support of all Parish Councillors, the Chair has written to ECC expressing concern regarding the proposed closure of the library in Stansted.

**Christmas Tree** – the Christmas tree is now up and the Parish Council thanks those residents and Councillors who assisted.

*(ii) Finance*

<b>Receipts</b>				
<u>From Whom</u>	<u>Description</u>	<u>Amount</u>		
SOV 100 Club	October Draw	£395.00		
<u>To Whom</u> <u>(Invoice no.)</u>	<u>Description</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>
M. Dacey	Clerk's salary (November)	£ 377.26	£ 0.0	£ 377.26
Popcorn Web Design Ltd (3618)	Annual website hosting fee	£165.00	£33.00	£198.00
Pat Doughty	Repairs to litter bin and Carters Lane post	£45.00	£0.0	£45.00
MAJ Fiddler (0609)	Village Hall drainage survey works	£502.50	£0.0	£502.50
Gardner Planning Ltd (056.1)	Wood End Cottage planning advice	£600.00	£120.00	£720.00
MAJ Fiddler (0610)	Installation of container works	£480.00	£0.0	£480.00
Messer Landwork Services (202633)	Pledgdon Green hedge cutting	£350.00	£70.00	£420.00
Candy Chlapik (419)	Gardening maintenance war memorial, Field View and Bus stop	£552.05	£0.0	£552.05
JRB Enterprise Ltd (19084)	Dog Poo bags	£58.04	£11.61	£69.65
BT (direct debit)	Village hall telephone and broadband	£35.47	£7.09	£42.56
L.Beresford (6)	Village signs and windows	£40.00	£0.0	£40.00
GJ Cox	Village Christmas tree	£150.00	£0.0	£150.00

**Treasury Management Investment Policy and Strategy 2018/19 – Cllr Fisher – nothing to report.**

Henham Parish Council Receipts and Expenditure records for Quarter 1 of 2018-2019 financial year were approved by Cllr Fisher.

**2019-2020 Draft Budget/Expenditure Forecast and Precept** discussion for setting of Precept – deadline end January 2019. The Clerk distributed a draft budget and draft expenditure forecast to all councillors for their appraisal during November 2018. Last year's income requirement resulted in the council setting a precept of £39,220, less the UDC LTCS Grant of £724 (to be confirmed) making a total of £38,496.

Councillors were previously advised by the clerk to consider the draft expenditure forecast for Henham for the 2019-2020 period and this would help them arrive at an income requirement for the coming financial year. The proposed budget to keep the precept at the same level as last year was proposed by Cllr Frindle and seconded by Cllr LeCount and agreed nem con.,.

*(iii) Planning and Developments*

**Applications:**

- **UTT/18/2939/FUL** – proposed Demolition of stable block, garage and shed and erection of a self build dwelling and a Sui Generis studio, Yew Tree House Old Mead Road
- **UTT/18/3041/FUL & UTT/18/3042/LB** - proposed change of use of existing stables/garage to a dwelling, Old Mead, Old Mead Road
- **UTT/18/2781/FUL** – proposed Change of use of one agricultural building to B1 Light Industrial use, Barn at Pledgdon Hall Farm
- **FAIRFIELD: UTT/17/3573/OP Land to The North West of Henham Road** – Henham Parish Council strongly opposes this development of 350 houses and will challenge it at the UDC Planning meeting. It was expected that the planning meeting may be heard on 19<sup>th</sup> December or pushed back to January. It had been noted with relief that the Fairfield development is not included in the draft Local Plan. The air pollution report previously circulated to Councillors has been sent to UDC.

**Breaches:** *District Cllr Lees to update re HTY:*

- **Hill Top Yard (UTT/15/0623 – Enforcement – removal of 5m lights)** – The Parish Council continues to monitor any other ongoing breaches of the planning conditions. District Cllr Lees will chase up the breaches to find out present position. Enforcement continue to monitor.

**Appeals:**

- **APP/C1570/D/18/3211401** - Loft conversion including raising of roof, Keyham House, High Street (planning ref: UTT/18/0923/HHF)

**Decisions:** none

*(iv) Highways* – **UPDATE from Cllr LeCount: A meeting between Cllr LeCount and Rissa Long from ECC due on 6<sup>th</sup> December 2018 was cancelled by Rissa Long due to sickness. A meeting will be re-scheduled and Cllr LeCount will update at the next meeting.**

Rissa Long at ECC has confirmed she has added all of the items that were discussed at her earlier meeting with Cllr LeCount at the UDC offices to the LHP potential scheme list whereby they will proceed to the validation stage to identify if they are viable projects to seek funding for. These items are listed below. Some progress has been made and Cllr Le Count reported that the survey at Old Mead Road was underway. In addition, ECC has agreed that signs at Toot Toot Bridge could be erected, Cllr Le Count would investigate further. ECC has confirmed the 40mph signs by BHF are in place and have confirmed the following: “As part of the validation process for the Henham request to extend the 30mph limit on Chickney Road to include the new developments we have established that a 40mph buffer has recently been installed as below which covers the accesses to the new small estates. When a new speed limit is implemented it must be given the opportunity to bed in so that drivers can get used to new arrangements therefore at this stage it would not be possible to consider extending the 30. It would be possible to revisit this at a future date though speed limits are determined based on the speed of traffic, the amount of development and the general environment and on that basis the 40mph buffer would seem the most appropriate speed limit for this road.”

Scheme name	Description	Problem	Requested by	Scheme stage	Cost Code
Old Mead Road Henham - speed limit request	Request to look at extending the existing 40mph speed limit		Henham PC	Feasibility	LUTT182011

Chickney Road, Henham speed limit extension	Request to look at extending the existing 30mph limit out to incorporate new properties which are being constructed	The speed limit does not extend far enough	Henham PC	Feasibility	LUTT172028
Old Mead Road	Request for a chevron on the bend outside The White House	The bend is more severe than it looks and vehicles have lost control and left the road	Cllr LeCount	total scheme	LUTT182012
Old Mead Road, Henham	Request to look at signage on the approach to Toot toot bridge	The railway bridge is on a blind, narrow bend so vehicles are meeting underneath with no space for two cars to pass	Cllr Lees	Total scheme	LUTT182009

**(a) School parking** – proposed installation of double yellow lines on the corners of Pimblett and Carters Lane - Vicky Duff and Rissa Long (ECC) - Cllr LeCount has submitted LHP scheme submission. This is still under review.

**(b) Signage at The Row** - UDC have noted that the signage needs to be put in place.

**(c) Chickney Road damage and ditch rubble** – Cllr LeCount has reported this again to ECC.

**(d) Hall Road** – the Parish Council agreed to pay £6,000 for the installation of the 40mph buffer zone although the cost is rather high, it is in the best interest of all residents. It was agreed the Clerk would chase for an update as to progress.

**Residents are encouraged to also report any matters to Essex Highways direct via the Essex Highways web site [www.essex.gov.uk/highways](http://www.essex.gov.uk/highways) (details also on the Henham Website), as the more people who complain regarding Highways matters the more likely something will get done.**

## 5. Correspondence

Sent/Received: An email to Chair from Robert Townsend of Townsend Builders regarding a Proposed Planning Application to build 3 cottages on Side Garden Plot - 2, Wood End Green Cottages. Email from Stuart Cooper regarding destruction of trees and shrubland at the field behind Vernons Close. An email received from David Brown regarding Stansted Hall & Elsenham Cricket Club. An email received by clerk from Colin Taylor regarding gypsy site at North Hall Road. Letter from UDC confirming Henham Stores not being in breach of internal works to a listed building.

Planning Applications - see 4(iii) above

- Clerk – approximately 200 emails in November 2018.
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**6. Waste and Minerals Development Issues** – Nothing to report.

**7. Stop Stansted Expansion** – Uttlesford Planning Committee approved the Stansted Airport planning application on the casting vote of the Chairman. If this decision is allowed to stand, Stansted Airport will have permission for 44% more flights and 66% more passengers compared to last year's levels. SSE confirmed that 47 Parish Councils objected to the planning application and none supported it. the Secretary of State has instructed UDC not to issue a decision notice – i.e. confirmation of planning consent – until he has had an opportunity to give the matter further consideration. SSE has asked all Parish Councils to add weight to SSE's calling in the decision by writing to the Secretary of State. The Chair has written to the Secretary of State on behalf of the Parish Council. Following a discussion it was agreed nem con that the Parish Council would donate a further £250 to help fund the judicial review being lodged by SSE.

**8. Governance** – The Standing Order and Financial Regulations were distributed to all Councillors for review in the coming months. Parish Councillors were reminded to update their declaration of interests forms if necessary and forward onto the Clerk. Information from UDC regarding the May 2019 parish elections has been circulated by the clerk to all Councillors.

**9. Local Plan** – The UDC Cllrs had voted to recommend the Draft Local Plan to go forward for Public Consultation. The Parish Council supports the Draft Plan which did not propose any further housing in Henham apart from those houses already allocated. The Local Plan is currently undertaking a further independent sustainability appraisal phase to ensure it is fit for purpose. At the Braintree Local Plan Hearing the Inspector was unhappy about how some of the initial sites were proposed by developers and not by the District Council adopting a “best” site policy. This has thrown some doubt over the UDC plan.

#### **10. Henham SOV 100 Club draw Cllr. Fisher –**

##### **October Draw**

Mr P Meads previously conducted the October draw. He drew from a black bag containing 158 lottery balls.

The winning numbers were:

1st Prize Number 11 (R & N Gaubert) £229

2nd Prize Number 62 (Ken Nash) £111

3rd Prize Christmas Bonus Ball £55 Cumulative total £576

Total funds received were £790 half will be paid out in prize money totalling £395 with the balance of £395 will be paid to Henham Parish Council SOV Funds.

##### **November Draw**

Mr R Peake, Cllrs George-Lafferty and LeCount conducted the draw on behalf of the Henham SOV 100 Club. They drew from a black bag containing 158 lottery balls. The winning numbers were:

1st Prize Number 39 (J Bawden) £ 229

2nd Prize Number 93 (N&K Motson) £111

Christmas Cumulative Bonus Ball 105 N Parnell ) £54 Cumulative total £576

Total funds received were £790 half will be paid out in prize money totalling plus the cumulative Christmas bonus ball totally £1026 with the balance of £395 will be paid to Henham Parish Council SOV Funds.

#### **13. Date of Next Meeting**

There is usually no meeting in January 2019 but it was agreed to bring the February meeting forward by one week. The next Parish Council meeting will be held on Thursday 31<sup>st</sup> January 2019, 7:30 at OSCA.

***Mareike Dacey, Clerk***