

**HENHAM PARISH COUNCIL**  
**Minutes (Unapproved) of a Council Meeting**

Date: Thursday 2<sup>nd</sup> September 2021

Time: 7.30pm

Venue: OSCA, Henham

**Present: Chair N. Baker, Cllrs S. Lee, R. Ryan, M. Fisher, Z. Rutterford, G. LeCount, F. Frindle and Clerk M. Dacey**

**1. Apologies for Absence – Cllr M. Francis and District Cllr P. Lees**

**2. Approval of the Minutes of the Last Meeting**

The minutes of the 5<sup>th</sup> March 2020, 15 July 2020, 12 January 2021 and 21 May 2021 meetings were approved and signed by the Chair.

**3. Matters Arising**

**4. Reports and Recommendations**

*Greens and Village Estate – Cllr. Baker:*

- (i) **Tree Inspection** – Phase one of the tree works has been carried out. A quote for phase 3 tree works has previously been approved by councillors for £870 plus £450 platform hire. The Arborist has completed a biannual inspection in August 2021 and his report will be circulated to all councillors in due course. The Chair has also requested his assessment on the damaged tree in the ditch on Chickney Road and is in discussions with ECC about ownership and responsibility.
- (ii) **Village green outside Poplar Hall** – The stump has been removed and most of the debris has now been removed. The seat will shortly be removed for repair.
- (iii) **Ditches** – These were inspected by the Chair and Contractor in March 2021. The only actions required was clearing one at the bottom of Woodend Green and the ditches outside Glebe House which have been done.
- (iv) **Gym/Farm/Church Road** - The Parish Council contractor agrees that his maintenance now falls short of what is required for this very busy road. The Chair is reviewing the legal position.
- (v) **Lindens/village hall** – Some fencing has been replaced, discussions ongoing with resident.

**Village Hall** – It was agreed a separate meeting would be arranged for Councillors to discuss this.

**Speedwatch** – The Parish Council continues to be concerned about the ongoing speeding issues in the village and thanks Jim Heywood and the volunteers for all their hard work. Simon Bambridge provided an update at the meeting. A report on Speedwatch options is being prepared by Jim Heywood and will be circulated to all Councillors. The report will be made available on the village website for residents to see and comment.

**PCSO** – it was discussed whether Henham has received any benefit from the Parish Council's annual contribution of £5,000 towards the PCSO on a rolling contract basis. Although concerns have been raised about the lack of visibility of the PCSO in Henham, it was agreed that once the Speedwatch report has been received, the PCSO would be requested to be involved with the Speedwatch campaign on a regular basis in addition to supporting the school with the ongoing parking issues now that the new term has commenced.

**Post box on Old Mead Lane** – Cllr Ryan confirmed that in spite of ongoing communications with the Royal Mail they are refusing to reinstate the stolen post box on Old Mead Lane due to lack of use.

**Land at rear of Mark Lyn, Carters Lane** - Resident statements regarding the new owner's unauthorised access have previously been submitted to the Landowners legal advisors. A court date is awaited.

**SAW (formerly SSE) /RCCE**– The usual annual donation of £250 has been made by the Parish Council in 2020 and 2021. RCCE membership for 2020 and 2021 has also been renewed by the clerk.

**Queen’s Platinum** – This is commencing on 3<sup>rd</sup> June 2022 and is a double bank holiday. Following a discussion, it was agreed that Cllr Lee would look into resurrecting the Woodend Green Party in the Park which was cancelled earlier this year to be rescheduled for Saturday 4<sup>th</sup> June 2022. Councillors are to also consider other options and discuss these at next month’s meeting.

**Remembrance Sunday** – The clerk has applied for and obtained the usual Road Closure. Volunteers will be required to organise the road closure on the actual day, Sunday 14<sup>th</sup> November 2021 and the clerk has asked the Church to assist with this. The wreath has also been ordered.

**Parish Boundary Consultation** – The Parish Council has agreed with Elsenham Parish Council for the Parish boundary to be moved so that the Fairfield land (Bloor Homes) falls within the Parish of Elsenham. The proposal has been submitted to UDC. The Parish Council awaits an update from UDC.

**Highways Devolution Scheme** – ECC have sent parish councils a proposal, which has previously been circulated to all Councillors, to have more autonomy over minor highways works. The Chair has established that HPC would receive £1000 pa for the responsibility of salting roads, maintaining verges, repairing signs, however, the responsibilities are onerous and there would also be legal implications to consider. It was agreed not to join the scheme.

*(ii) Finance (January 2021 onwards)*

<b>Receipts</b>				
<u>From Whom</u>	<u>Description</u>	<u>Amount</u>		
SOV 100	June 20 Draw	£390.00		
SOV 100	July 20 Draw	£397.00		
Village Shop	SOV donations	£55.19		
Daniel Robinson	Burial fees	£300.00		
Mr Kaye	Contribution to drainage works Glebe/Mondis	£683.33		
Mr Buckingham	Contribution to drainage works Glebe/Mondis	£683.33		
Lloyds Bank Plc	Closing balance Bond account	£522,872.85		
Peasgood & Skeates	Headstone fees	£220.00		
SOV 100	Aug 20 Sept 20 draw	£794.00		
Daniel Robinson	Burial fees	£110.00		
Whitehead & Day	Headstone	£110.00		
Crouch Funeral directors	Cemetery fee	£300.00		
Daniel Robinson	Headstone fee	£60.00		
Peasgood & Skeates	Burial Fees	£780.00		
<u>To Whom</u> <u>(Invoice no.)</u>	<u>Description</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>
M. Dacey	Clerks salary (January)	£386.31	£0.00	£386.31
GJ Cox	Village Christmas tree	£150.00	£0.0	£150.00
Henham Village Shop Association Ltd (H00053)	Post office fees Nov 20-Feb 21	£2083.50	£0.0	£2083.50
Jenny Wigley (180833)	Fairfield Challenge Barrister fees	£1250.00	£250.00	£1500.00

M. Dacey	Working from home allowance	£78.00	£0.0	£78.00
Richard Buxton (HEN/31)	Money on account for solicitor fees Fairfield Challenge	£11,000	£2,200.00	£13,200.00
RJS Cleaning (RJS353)	Village window & signs cleaning	£50.00	£0.0	£50.00
Barry Poole	Village ditch work	£160.00	£0.0	£160.00
Jonathan Leech (21-01-653)	Village ditch work (Mondis)	£125.00	£25.00	£150.00
M Dacey	Refund for printer ink	£57.43	£0.0	£57.43
MAJ Fiddler (0649)	Salt Bin Work Dec 20	£160.00	£0.0	£160.00
MAJ Fiddler (0652)	Dragon Sign, Notice Board and Bus Stop maintenance	£496.00	£0.0	£496.00
M Dacey	Clerk's salary (Feb)	£392.88	£0.0	£392.88
Uttlesford District Council (0000079820)	PCSO Oct-Dec 20	£1218.21	£0.0	£1218.21
Tangent Signs Ltd (3176)	Village Signage	£60.00	£12.00	£72.00
Jonathan Leech (21-01-654)	Crow Street Pond work	£225.00	£45.00	£270.00
MAJ Fiddler (0653)	Crow Street Pond work	£1255.00	£42.00 (skip hire only)	£1297.00
Gardner Planning (014.15)	Fairfield planning advice	£450.00	£0.0	£450.00
Gardner Planning (069.2)	Vernons Close/Mill Road planning advice	£450.00	£0.0	£450.00
Gardner Planning (039.8)	UDC policy planning advice	£450.00	£0.0	£450.00
M. Dacey	Admin expenses (stationery)	£139.02	£0.0	£139.02
Barry J Poole	Fencing at Lindens/Village Hall	£194.48	£0.0	£194.48
Treecology (01242)	Wrights Piece tree work	£780.00	£0.0	£780.00
Paul Mower	Village gardening work Nov-Jan	£171.40	£0.0	£171.40
Gardner Planning (069.3)	Vernons Close/Mill Road planning advice for hearing	£600.00	£0.0	£600.00
JRB Enterprise Ltd (22132)	Dog poo bags	£58.04	£11.61	£69.65
Linda Peake	Refund for cemetery top soil	£35.00	£7.00	£42.00
The Community Heartbeat Trust (Solutions) Ltd (7924)	Adult defibrillator pads	£43.00	£8.60	£51.60
M Dacey	Clerk's salary (March)	£392.88	£0.0	£392.88
Jonathan Leech (21-02-658)	Glebe House/Mondis drainage works	£3350.00	£670.00	£4020.00
Ricki Shelsher (RJS359)	Village window and signs cleaning	£50.00	£0.0	£50.00
Nationwide Building Society	New Bond account opening deposit	£500,000.00	£0.0	£500,000.00
Gardner Planning (039.9)	UDC/Local Plan planning advice	£1050.00	£0.0	£1050.00
Henham Village Shop Association Ltd (H00054)	Post Office quarterly fees Feb-May 21	£2083.50	£0.0	£2083.50
PA Knott (61262)	Grass cut 3/3, 17/3, 31/3	£1305.00	£0.0	£1305.00
EALC (13799)	Affiliation fees 2021	£385.82	£0.0	£385.82

Jonathan Leech (21-03-664)	Wood End Pot Holes repair	£490.00	£98.00	£588.00
JRB Enterprise Ltd (22336)	Dog Poo Bags	£58.04	£11.61	£69.95
Luxury Toilet Hire UK Ltd	Fete toilet hire deposit	£186.00	£46.50	£232.50
Richard Buxton Solicitor client account	Fairfield Challenge costs	£20250.24	£3715.00	£23, 965.24
S. Lee	Refund for clerk laptop virus protection	£41.94	£8.38	£50.32
BHIB Ltd (LCO00320-507991)	HPC insurance renewal	£316.45	£0.0	£316.45
Information Commissioner (Z2259172)	Data protection annual fee	£40.00	£0.0	£40.00
PA Knott (61303)	Grass cut 14/4 & 28/4	£870.00	£0.0	£870.00
Gardner Planning (064.2)	Planning advice re Bedwell Road	£900.00	£0.0	£900.00
Gardner Planning (014.16)	Planning advice re Fairfield	£450.00	£0.0	£450.00
M Dacey	Clerk's salary April 21	£398.38	£0.0	£398.38
Uttlesford District Council (0000081384)	PCSO Q4	£1218.21	£0.0	£1218.21
Ricki Shelsher (RJS366)	Window and signs cleaning	£50.00	£0.0	£50.00
P Doughty	Telephone box repairs	£330.00	£0.0	£330.00
M Dacey	Clerk's salary (May)	£398.38	£0.0	£398.38
Gardner Planning (039.10)	Local plan planning advice	£300.00	£0.0	£300.00
PA Knott (61332)	Grass cut 12/5 & 26/5	£870.00	£0.0	£870.00
Uttlesford Association of Local Councils	Membership renewal	£5.00	£0.0	£5.00
Castle Water Ltd (0005534565)	Allotment water bill (April 21 to sept 21)	£292.19	£58.43	£350.62
JRB Enterprise Ltd (22564)	Dog poo bags	£58.04	£11.61	£69.65
Jonathan Leech (21-06-677)	Wood end green ditch work digger/dumper hire	£200.00	£40.00	£240.00
Clerks and Councils Direct (3317)	Covid Award Certificates and medals	£250.00	£50.00	£300.00
CZ Design & Print (94627)	Wood End Green Festival Flyers	£78.00	£0.0	£78.00
SSE	Annual membership donation	£250.00	£0.0	£250.00
Paul Mower	Village gardening	£200.00	£0.0	£200.00
P A Knott (61366)	Grass cut 9/6 & 23/6	£870.00	£0.0	£870.00
MAJ Fiddler (2021/673)	Glebe Field ditch drainage survey	£60.00	£0.0	£60.00
MAJ Fiddler (2021/671)	Duck House installation works	£540.00	£0.0	£540.00
MAJ Fiddler (2021/674)	Village Ditch survey	£50.00	£0.0	£50.00
MAJ Fiddler (2021/672)	Castenea ditch work	£610.00	£48.00	£658.00
Treecology	Woodend Green Crown removals	£420.00	£84.00	£504.00
Jenny Wigley (189855)	1 <sup>st</sup> Tranche legal fees Vernons Land Appeal	£5000.00	£1000.00	£6000.00

RCCE	Annual membership renewal	£60.50	£12.10	£72.60
RJS Cleaning (RJS372)	Villages signs and windows cleaning	£50.00	£0.0	£50.00
M Dacey	Statutory WFH allowance £78 plus Stamps refund £36.24	£114.24	£0.0	£114.24
M Dacey	August salary plus 2 months performance bonus	£1195.14	£0,0	£1195.14
Henham Village Shop Association Ltd (H0005)	Post office fees May to August 21	£2083.50	£0.0	£2083.50
P A Knott (61394)	Grass cut 7/7 & 21/7	£870.00	£0.0	£870.00
Railton TPC Ltd	Bedwell Road Transport advice	£1250.00	£0.0	£1250.00
Pat Doughty	Village Bench Repairs x 9	£472.50	£0.0	£472.50
JRB Enterprise Ltd (22797)	Dog poo bags	£58.04	£11.61	£69.65
Barry Poole	Village Hall Fence Repair	£45.00	£0.0	£45.00
PA Knott (61433)	Grass cut 4/8 & 18/8	£870.00	£0.0	£870.00

**Treasury Management Investment Policy and Strategy 2021/22 – Cllr Fisher-** Cllr Fisher will be reviewing this for 2022/23 and will report back to Councillors with his recommendations in due course.

**VAT '20** - A VAT reclaim for £5664.18 was submitted by the clerk on 17 May 2020.

**VAT '21** - A VAT reclaim for £11,714.43 was submitted by the clerk on 3 June 2021.

**AGAR 19/21**– This was approved on 15 July 2020 at a Parish Council meeting and submitted by the clerk to the external auditors on 17<sup>th</sup> July 2020 and approved.

**AGAR 20/21** – This was approved on 21 May 2021 at a Parish Council meeting and submitted by the clerk to the external auditors on 3 June 2021. The clerk awaits a response from the external auditors.

**Clerk's Annual Bonus 2020 and 2021**– A bonus of one month's salary was approved by all Councillors in 2020 and a two month salary bonus was approved by all Councillors in 2021 for the additional work due to the pandemic.

**Clerk's Pay Rise** – a annual pay rise was approved by all Councillors from 1<sup>st</sup> April 2020 and 1<sup>st</sup> April 2021.

**HPC Accounts** - The Accounts for Q4 19-20 and Q1, Q2, and Q3 20-21 were given to Cllr Fisher for review and approval, all approved. The Accounts for Q4 20/21 and Q1 21/22 were given to Cllr Fisher for review and approval.

(vi) *Planning and Developments*

**2020 Applications:**

- **UTT/20/0742/FUL** - Proposed Change of Use from D1 Day Nursery for Children to C3 Dwellinghouse- Saplings Nursery (Pledgdon Close) Pledgdon Hall
- **UTT/20/0516/HHF** – proposed Demolition of existing outbuilding and construction of a replacement Outbuilding, Peddars Wood End Green
- **UTT/20/0767/FUL**- Proposed 1 no. Dwelling – The Reeds, Old Mead Road
- **UTT/20/0837/LB** – proposed Removal and replacement of 3 no. first floor windows and 1 no. ground floor window to rear, The Manse Church Street
- **UTT/20/0604/OP** – proposed Outline permission with all matters reserved except access for the erection of 45 no. dwellings, Land South Of Vernons Close Mill Road
- **UTT/20/0925/HHF** – proposed Demolition of front porch and rear utility room. Erection of single storey front and two storey rear extensions with internal alterations, 9 Pimblett Row Henham CM22 6BT
- **UTT/20/0951/HHF** – proposed Second storey loft conversion and erection of front porch, Caldecote High Street
- **UTT/20/1059/HHF** – proposed conversion of existing double garage to residential annexe. Removal of external staircase, Saffron House, High Street
- **UTT/20/1023/FUL** – proposed replacement dwelling, Roblin Carters Lane

- **UTT/20/1261/HHF** – proposed first floor extension, roof dormers and rear balcony deck; and elevational re-modelling, Birch Grove Old Mead Road
- **UTT/20/1510/HHF** – proposed two storey rear and single storey front extensions, 9 Pimblett Row Henham
- **UTT/20/1549/LB** – proposed removal and replacement of 3 no. first floor windows and 1 no. ground floor window to rear - The Manse Church Street
- **UTT/20/1598/HHF** – proposed Demolition of outbuilding and erection of new annexe and cart lodge - The Barn Pledgdon Green
- **UTT/20/1565/HHF** – proposed S73a retrospective single storey side extension (amendments to previously approved scheme UTT/17/2156/HHF) - 20 Mill Road Henham
- **UTT/20/1714/FUL** - Proposed double garage, Land North Of North Hall Road
- **UTT/20/1787/HHF** – proposed Erection of first floor rear extension, 2 Old Mead Cottage Old Mead Road
- **UTT/20/2017/FUL** - Change of use of function barn (D2) to use as a cafe, grocery store/shop and office, no internal or external changes The Barn Studio Pledgdon Hall
- **UTT/20/2055/HHF** - Proposed single storey rear extension, 2 Mill Road Henham
- **UTT/20/2083/LB** – proposed Replacement of 4 no. windows, Walnut Tree Cottage Chickney Road
- **UTT/20/2276/HHF** – proposed Erection of post and rail fence in driveway, Bacons Farm Crow Street
- **UTT/20/2422/LB** – proposed retention of minor alterations and repairs, 1 Wood End Green Cottages Wood End Green
- **UTT/20/2483/HHF**- Proposed single storey front, side and rear extensions, rear dormer extension, new and altered windows and doors, raising of roof and demolition of garage, utility, lobby and garden room projections, Saplings Nursery (Pledgdon Close) Pledgdon Hall
- **UTT/20/2541/FUL** – proposed Creation of new vehicular access, Cott Moor Old Mead Road
- **UTT/20/2856/FUL** – proposed Demolition of existing stables and erection of 3 no. detached dwellings with associated access and garaging, The White House Pledgdon Green and reconsultation
- **UTT/20/2902/FUL** - Proposed demolition of existing buildings and structures and erection of 2 no. detached dwellings and garages with associated access, The White House Pledgdon Green and reconsultation
- **UTT/20/3055/HHF** – proposed Demolition of conservatory and erection of single storey side extension and rear partial two storey and single storey extensions, 41 Vernons Close
- **UTT/20/3153/HHF**- proposed Demolition of outbuilding and erection of new Annexe and cart lodge The Barn Pledgdon Green

## **2021 Applications**

- **UTT/21/0009/DFO** - Details following outline approval UTT/18/3370/OP for the erection of up to 9 no. dwellings - details of layout, appearance and landscaping, Land South Of The Farmhouse Old Mead Road
- **UTT/21/0215/HHF** - Proposed two storey rear extension, Lazy Acre, Old Mead Lane
- **UTT/21/0075/HHF** - Proposed erection of detached garage (amendments to previously approved detached garage under UTT/18/2655/HHF), Wood End Cottage Wood End Green
- **UTT/21/0263/FUL** – proposed Change of use from agricultural to equestrian and construction of manege, Rosemead Old Mead Road
- **UTT/21/0584/FUL** – proposed Installation of two new air source heat pumps and new timber enclosure, Saint Marys Church Church Street
- **UTT/21/0524/HHF** – proposed Two storey rear and side extension, single storey front extension and landscaping works to front garden, 4 Mill Road Henham
- **UTT/21/0860/LB** -proposed Removal of wall between the Kitchen and existing Rear Breakfast Room Extension. The Manse Church Street
- **UTT/21/0943/FUL** - proposed Erection of new storage building: Mill Pond Nursery Mill Road
- **UTT/21/1139/PIP** - application for permission in principle for the erection of 2 no. dwellings Water Tower Barn Chickney Road Henham
- **UTT/21/1179/HHF** – proposed demolition of existing garage and erection of double garage and store/office - Rough Apple Pledgdon Green
- **UTT/21/1208/HHF** – proposed loft conversion including alterations to roof to include front gable, 1 no. front dormer, 1 no. rear dormer and 4 no. rooflights Kingsmead House Old Mead Road
- **CC/UTT/41/21** proposed removal of an existing temporary classroom and the construction of a permanent single storey teaching block to accommodate 1no junior classroom and associated ancillary accommodation - Henham & Ugley School, School Lane, Henham, CM22 6BP
- **UTT/21/0009/DFO** – proposed details following outline approval UTT/18/3370/OP for the erection of up to 9 no. dwellings - details of layout, appearance and landscaping Land South Of The Farmhouse Old Mead Road Henham
- **UTT/21/1600/HHF** – proposed Two storey rear and side extension, single storey front extension and landscaping works to front garden, 4 Mill Road
- **UTT/21/1666/OP** – proposed Outline application with all matters reserved except scale and access, for the erection of up to 6 no. dwellings and associated work. Resubmission of that approved under UTT/19/2692/OP - Land At Old Mead Road
- **UTT/21/1662/HHF** – proposed Erection of cart lodge and store - Saplings Nursery (Pledgdon Close) Pledgdon Hall
- **UTT/21/1738/HHF** – proposed Section 73A Retrospective application for retention of garage building, Cedar Cottage Crow Street
- **UTT/21/1742/HHF** - Proposed single story flat roof rear extension with lantern - Steeple View Church Street
- **UTT/21/1861/LB** - proposed Internal alterations, replacement door, the removal of a window and insertion of conservation rooflight, Coopers Hall Crow Street
- **UTT/21/2328/FUL** - Proposed demolition of existing building and closure of existing access, Erection of 2 no. detached dwellings with associated garaging/parking and new access, The Barn Old Mead Road
- **UTT/21/2411/FUL** - Installation of two new air source heat pumps and timber enclosure, Saint Marys Church Church Street
- **UTT/21/2466/HHF** - Proposed two storey side and single storey rear extension, 2 Old Mead Cottage Old Mead Road

- **UTT/21/2501/FUL** - Proposed erection of 1 no. detached dwelling and double garage/annexe (following outline planning permission UTT/19/2993/OP), Land At Old Mead Road Henham
- **UTT/21/2275/FUL** - proposed New agricultural building with associated access and hardstanding Parsonage Bury Farm Church End

**Breaches:** The Parish Council have written to Vision Fitness regarding continuing noise breaches. The Parish Council has also written to Enforcement at UDC regarding continuing breaches at Cedar Cottage.

**Appeals:**

- **APP/C1570/W/20/3244552 - Pledgdon Green Farm Brick End Road**, Outline application with all matters reserved for the demolition of outbuildings and erection of 3 no. detached dwellings (UTT/19/2134/OP) – our planning advisor has been instructed – written submissions by 11 March 2020. APPEAL REFUSED
- **FAIRFIELD: APP/C1570/W/19/3243744 (UTT/17/3573/OP) Land to The North West of Henham Road** - Henham Parish Council strongly opposes this development of 350 houses. The appeal has been scheduled for 8 days via TEAMS commencing on 9<sup>th</sup> November. HPC has instructed its planning and legal consultants to represent our objection. APPEAL ALLOWED in DECEMBER 2020. HPC APPEAL CHALLENGE LODGED – LOST 21/04/21
- **APP/C1570/W/20/3257872: Cedar Cottage Crow Street**, Construction of 2 no. 4 bedroom dwellings with detached garaging (UTT/19/3008/FUL). HPC has instructed its planning consultants to represent our objection – written representations by 16 November 2020. APPEAL REFUSED
- **APP/C1570/W/21/3274573 BEDWELL ROAD: UTT/19/2266/OP**– proposed Outline planning application for the erection of up to 220 dwellings UNANIMOUS REFUSAL 14/4/21 BY UDC – A virtual inquiry to be held in September 2021. The Parish Council have instructed our planning advisor. Residents will need to register their interest in order to view/speak at the virtual hearing.
- **APP/C1570/W/21/3272403: LAND SOUTH OF VERNONS CLOSE, CM22 6AF** proposed Outline permission with all matters reserved except access for the erection of 45 no. dwellings. UDC REFUSED 17/2/21. A virtual Inquiry to be held from 27 September 2021. The Parish Council has been granted rule 6 status and have instructed our planning, transport and legal advisors. Residents will need to register their interest in order to view/speak at the virtual hearing.

**Decisions:** n/a

(iv) **Highways – UPDATE from Cllr LeCount :**

**North Hall Road:**

(a) Road Closure: The Parish Council has been in continuing discussions with all stakeholders regarding the continued closure of North Hall Road and the appalling state of the diversion route via Patmore End. The situation will be further exacerbated by the road closure by Maitland Close on Chickney Road from 6 September 2021 for 5 weeks as well as a further road closure in Ugley. The Parish Council awaits an update from Essex Highways.

(b) Travellers Site: Travellers have started clearing an area by the road over the bank holiday weekend with an egress onto the road at a dangerous bend. Cllr LeCount is in the process of reporting this to the UDC Enforcement Team.

**Hall Road, Henham:** The Parish Council previously agreed to pay for the installation of a 40mph buffer zone at this site. Essex Highways previously confirmed the cost of construction is now a fixed price of £9,711.74. We were originally quoted £6k for the signage works. The Parish Council has already paid approximately £3500 plus VAT to get to this stage. Clerk previously liaised with Gregg Speller direct re other 3<sup>rd</sup> party quotes and the Chair has requested quotations from them, which are awaited. The clerk chased these and no other 3<sup>rd</sup> parties have been prepared to provide a quote. ECC have now promised to provide funding and the Parish Council awaits further details.

Pledgdon Green Lane – An application submitted by Cllr Rutterford has been sent to Highways prior to the pandemic for a 20mph limit on the road from the start of the village to Broxted End and to reinstate the “protected road status” through the village by repairing the damage caused by heavy traffic during the Hall Road closure. This is still ongoing due to delays caused by the pandemic.

School Parking at Sages, School Lane, Pimletts and Carters Lane, Henham – The Headteacher previously requested advice from the Parish Council as to how to solve the ongoing parking issues at the school, although the staggered start and pick up times has improved the situation. It is also hoped the PCSO will also be able to assist with the unsafe parking.

**Residents are encouraged to also report any matters to Essex Highways direct via the Essex Highways web site [www.essex.gov.uk/highways](http://www.essex.gov.uk/highways) (details also on the Henham Website), as the more people who complain regarding Highways matters the more likely something will get done.**

## 5. Correspondence

Sent/Received: n/a

Planning Applications - see 4(iii) above

- Clerk – approximately 200 emails each month in 2020 and 2021.

**6. Waste and Minerals Development Issues** – Nothing to report.

**7. SAW (Stop Stansted Expansion)** – Cllr Rutterford represented the Parish Council at the Stansted Airport enquiry in January 2021 and is now also a member of SAW.

**8. Governance** – None

**9. Local Plan** – This has been rejected by the Local Plan Examination Inspector. At an Extraordinary Council Meeting on Thursday (30 April 2020), held remotely via video conferencing software, councillors at UDC approved a recommendation that will see the council work towards getting a local plan in place by 2023. Therefore Uttlesford District Council is to withdraw the Local Plan and start work on preparing a new plan for the district. The Call for Sites has now been submitted and in and around Henham Parish there are more than four sites which have been identified: Land South of Vernons Close and Bedwell Road (both subject to Appeal). A new proposed site being the Cricket field on the bend by Mill Road. The other sites are behind Field Close (15 houses) and the site previously turned down by the Inspector on the left of Chickney Road next to Maitland Close, plus sites around Elsenham Railway Station and Old Mead Lane. The Parish Council awaits confirmation of the approved sites from UDC.

**10. Henham SOV 100 Club draw Cllr. Fisher –**

### SOV Draw

The clerk conducted the draw on behalf of the Henham SOV 100 Club. She drew from a black bag containing 150 lottery balls. The winning numbers were:

July :           1st Prize Number 31 (S&N Izatt) £218  
                  2nd Prize Number 73 (S Coke) £105

August:       1st Prize Number 140 (T Judd) £218  
                  2nd Prize Number 17 (J Franklin) £105

Total funds received per draw were £750. Half will be paid in prizes with the balance of £374 paid to Henham Parish Council SOV Funds. Many thanks for everyone’s ongoing support.

## 13. Date of Next Meeting

The next Parish Council meeting will be held on Thursday 7<sup>th</sup> October 2021, 7:30pm at OSCA.

***Mareike Dacey, Clerk***