

HENHAM PARISH COUNCIL

Minutes (Unapproved) of a Council Meeting

Date: Thursday 1st June 2017

Time: 7.30pm

Venue: OSCA, Henham

Present: Cllr and District Cllr G. LeCount, Cllrs S. Lee, F. Frindle, N. Baker, J. Bawden, A. Malins, K. George-Lafferty, D. Marshall, M. Fisher, District Cllr P. Lees, Clerk M. Dacey

1. Apologies for Absence – District Cllr R. Gooding

2. Approval of the Minutes of the Last Meeting

The minutes of the May 2017 meeting were approved and signed by the Chair.

3. Matters Arising

4. Reports and Recommendations

(i) Greens and Village Estate – Cllr. Baker

- Village ponds** – Final grading and seeding, preparation of the silt on the allotment, moving of fish and painting of the railings to be undertaken when the Affinity water works are completed. It was previously agreed at to authorise the work for the chicken wiring of footpath bridges at a cost of £855 with a further quote to be sought for the replacement of scaffold boards for one of the badly damaged bridges. However, the Chair has written to ECC requesting permission to carry this work out, we are still awaiting a response. A contractor for the painting of the pond rails, ADA Decorator, has been selected, the work will commence in July.
It was previously agreed the blocked drains need to be cleared before deciding on the silt trap design. The Parish Council is awaiting a revised quote for pond planting. The pathway next to Clematis Villa has now been levelled and seeded.
- Restoration of damaged Greens** -The Council will commence a programme of reseeding areas of damaged greens and verges to include damage around ponds, greens following the recent pond/gas/water works.
- Billy's Barn** – The repair to the road has been completed and the repair to the green outside the pub has also carried out.
- Road outside Ship Cottage** - The Hoggs have written to the Parish Council regarding repairs to the road which is wearing away. The Parish Council is awaiting is awaiting the result of a planning application before engaging in this work.
- Superfast Essex/New BT Cabinet** - BT have confirmed they are installing a new cabinet outside School Cottages, on the Green off Crow Street. They have confirmed the Cabinet sits above the ground - 800mm W x 450mm D x 1100mm H (Including root = 1300mm H). BT have confirmed this is a government programme to extend the reach of superfast broadband connectivity so that 95% of the premises in the UK are able to receive speeds of at least 24Mbps by 2017. The Parish Council are unhappy with the exact location of the cabinet in the middle of the green and have asked for its positions to be reconsidered.
- Routine Maintenance works** – Routine maintenance will take place on benches, the village sign, bus shelter and village notice board this month.

Village Hall – Glenn Brennan has kindly volunteered to act as Project Manager for the Village Hall restoration. Cllr Bawden will liaise with the Village Hall Committee to pull together the paperwork and plans and organise a meeting with Glenn.

Affinity Water road repairs – A meeting between Affinity Water, Morrisons, Essex Highways, the Chair and District Cllr LeCount took place on 30th May to inspect the roadways. A list of remedial issues were agreed and will be carried out soon. The schedule for the remaining works is:

<u>Item</u>	<u>Location</u>	<u>Start</u>	<u>End</u>	<u>Traffic Management</u>	<u>Notes / Comments</u>
1	Woodend Green	30- May	16- Jun		Turf, ensure green is back to proper standard
2	Crow St jcn	09- Jun	14- Jun	3 way Traffic lights	Turf, ensure green is back to proper standard
3	High St	19- Jun	10- Jul	Priority (road open)	Various locations down the road, connections to houses and reinstatement works
4	Church Hill	10- Jul	23- Jul	Priority (road open)	Connect to existing main
5	Crow St jcn	24- Jul	14- Aug	3 way Traffic lights	Connect mains into School Lane and to Mill Road. Narrow road, slow working
6	School Lane	07- Aug	27- Aug		Assuming item 5 finished. Various locations to connect houses
7	Mill Road Vernons	07- Aug	20- Aug	Barriers	
8	Close Chickney	28- Aug	07- Sep	Barriers	Across road junction, Access at all times
9	Road Entire village	28- Aug	12- Sep	Barriers	At the Rugby Club. Possible 'emergency' notices in case of missed services
10	A1051	07- Sep	12- Sep	Barriers	Works on verge not carriageway. Final connection

Family Mosaic drop in service – The Parish Council agreed to provide accommodation for a drop in centre for those who cannot travel to UDC to provide general advice for people facing financial difficulty and requiring advice around benefits. Discuss.

Fly-tipping sign at Little Henham – The Parish Council agreed to provide a new “No Fly Tipping” sign in Little Henham to replace the lost or stolen one and to provide a new one for Pledgdon Green.

Parking at OSCA – Mrs Tucker has written to the Chair regarding parking around OSCA. The Parish Council agreed to provide a new sign to discourage parking on the Village Greens around OSCA.

Local Buses Tender document – ECC have sent an email to the Clerk confirming that during the review and tender process they looked at a range of options to reduce the cost of providing the services while maintaining key transport links. Cllr Bawden has agreed to review the proposed bus routes and report back at the next meeting.

(ii) Finance

<u>Receipts</u>				
<u>From Whom</u>	<u>Description</u>	<u>Amount</u>		
HM Revenue & Customs	VAT reclaim	£15,633.38		
<u>Expenditure</u>				
<u>To Whom</u> <u>(Invoice no.)</u>	<u>Description</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>
M. Dacey	Clerk's salary (April)	£ 366.27	£ 0.0	£ 366.27
MAJ Fiddler (0576)	Repair of footpath by Clematis Villa	£172.00	£0.0	£172.00
Gardner Planning Ltd (020.5)	Professional planning advice re School Lane development	£3,500.00	£700.00	£4,200.00

Gardner Planning Ltd (048.1)	Professional planning advice re Thatch End, Henham	£300.00	£60.00	£360.00
M. Dacey	Remuneration for extra work setting up website	£146.44	£0.0	£146.44
L. Beresford (3)	Window and sign cleaning	£40.00	£0.0	£40.00
Jonathan Leech (17-04-434)	Digger and ground work preparation for Field View hedging	£250.00	£50.00	£300.00
MAJ Fiddler (0579)	Henleys Pond work, seeding	£355.00	£0.0	£355.00
Candy Chlapik (348)	Field View Close hedging & bus stop/war memorial maintenance	£537.50	£0.0	£537.50
BT (direct debit)	Village hall broadband and telephone	£42.90	£8.58	£51.48
JRB Enterprise Ltd (16872)	Dog poo bag supply	£58.04	£11.61	£69.65
Richard Buxton Client Account (4447)	Legal fees relating to HTY	£759.70	£151.94	£911.64
Tees (265542)	Legal fees relating to greens	£256.00	£50.00	£306.00
Nathan Tarling	Ground works to triangle and Billys Barn	£1,000.00	£200.00	£1,200.00
P. Knott (59465)	Grass cutting 10/5 & 24/5	£820.00	£0.0	£820.00
Jenny Wigley	Counsel's fees for School Lane Appeal	£1,900.00	£380.00	£2,280.00

Treasury Management Investment Policy and Strategy 2017/18 – Cllr Fisher: Nothing to report

Annual Return for Henham PC 2015/16–The EALC has written again to the NALC and Local Councils Audit on HPC's behalf. The Clerk continues to await a formal response.

(iii) Planning and Developments

Applications:

- UTT/17/1086/HHF - proposed new cart lodge/store, Steeple View, Church Street, Henham
- UTT/17/1010/HHF - Retrospective conversion of loft space above car port to study with external stairs (amendment to previously approved planning permission UTT/16/1982/HHF), The Old Stables Pledgdon Green Farm
- UTT/17/0493/HHF - Section 73A Retrospective application for the restoration and continuation of the north section of current boundary wall and installation of new access gates, The Barn Old Mead Road.

Breaches:

- **Hill Top Yard (UTT/15/0623 – Enforcement – removal of 5m lights)** – At a hearing at Chelmsford Magistrates Court on 25th May the owners of Hill top Yard were convicted of failing to remove the lights and were fined £900 each with £455 costs each and a £90 victim surcharge. The Parish Council awaits further enforcement action to remove the lights.
- **Hill Top Yard (UTT/16/3393/FUL – Application for 2m Lights)** - UDC have confirmed this application will not go to committee as they will refuse it.

Appeals:

- **Proposed 35 Houses, Land South Of School Lane School Lane Henham (UTT/15/2982/FUL) & SUDS, Land South of School Lane Henham (3171425/ LPA Ref UTT/16/0814/FUL)** The Appeal hearing has been set for 13th June for 3-4 days. The Parish Council will oppose the Appeal and is seeking professional advice. Residents are encouraged to attend some or part of the appeal hearing which commences at **10am on 13th June 2017 at The Stansted Centre, Parsonage**

Road, Takeley, CM22 6PU for four days, this is the same building the Fairfield appeal was heard. For directions head towards Takeley and at the small airport roundabout take first exit, and the Centre is on left as you enter Takeley.

Decisions- None

(iv) Highways – **Following the meeting on 30th May 2017 with Essex Highways Cllr LeCount has liaised with the following direct contacts at Highways:**

- (a) Potholes by Toot Toot Bridge & Crow Street bend – Andy Hilsdon
- (b) Protective metal pipes and posts outside The White House, Old Mead Road. Norman Chan has been asked to review the previous decision by Highways that the damaged posts are “safe”.
- (c) School parking – proposed installation of double yellow lines on the corners of Pimletts and Carters Lane - Vicky Duff and Rissa Long
- (d) Cllr Gooding continues to liaise with Essex Highways regarding the kerbing on Crow Street. Update
- (e) The blocked drains outside Snow Cottage and 5 blocked pipes running from the road into the ponds – Mike Cottage
- (f) Signage at The Row - Cllr LeCount has been referred to UDC regarding signage for The Row.
- (g) Network Rail – Cllr LeCount is reviewing the proposed level crossing closures.
- (h) Essex County Council has made an Order to divert Footpath 38 in the parish of Henham in the District of Uttlesford
- (i) Cllr LeCount to put a notice in OSCA seeking volunteers regarding launching a speed watch campaign.
- (j) Rissa Long and Vicky Duff at Highways have been asked to investigate (1) extending the 40mph speed limit along Old Mead Road to Toot Toot bridge and (2) along Hall Road up to the village (3) moving the village 30mph speed limit sign back to include the new 9 houses being developed and Blossoms Hill Farm.

5. Correspondence

Sent/Received: The Chair received a letter from Geoff de Gerdon regarding Affinity Water works.

- Planning Applications - see 4(iii) above
- Clerk – approximately 300 emails in May 2017.

6. Waste and Minerals Development Issues –

7. Stop Stansted Expansion – Nothing to report.

8. Governance – Nothing to report.

9. Local Plan – A draft plan will be submitted to the Working Group in June 2017 with a consultation in the autumn. It has now been confirmed that Fairfield is being included along with 6 other sites as a contender for a single settlement of some 4000 to 5000 houses. The exit road is now down to the golf club and exiting at the new Hall Road roundabout.

10. Neighbourhood Planning – Nothing to report.

11. Henham SOV 100 Club draw Cllr. Fisher – Cllr Fisher will conduct the draw for April and May before the next meeting.

12. Date of Next Meeting

The next Parish Council meeting will be held on Thursday 6th July 2017, 7.30pm at OSCA

Mareike Dacey, Clerk